

AXMINSTER TOWN COUNCIL

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE OLD COURTHOUSE
COMMITTEE
HELD AT THE GUILDHALL ON MONDAY, 5th FEBRUARY 2018 AT 2.00 P.M.**

1. PRESENT: Cllrs. G.S. Godbeer (Chairman), D.R.H. Hull, A.T. Moulding ,A.E.J. Seward (for part of the meeting) and Cllr. A.L. Young, the Town Clerk and the Deputy Town Clerk (for part of the meeting). No members of the press or the public.

2. APOLOGIES : P.G. Hayward (Vice-chairman), J.W. Walden, The Deputy Town Clerk (Mrs. Z. Adamson-Drage).

3. MINUTES OF PREVIOUS MEETING: these were had not been approved yet by the full Town Council.

4. PUBLIC FORUM: none.

5. MATTERS OF URGENCY: none.

7. LETTER FROM CONSULTANT SURVEYOR:

This letter had been received since the last meeting. The Town Clerk was instructed to contact a contractor and seek quotations for the following works, some of which had been highlighted following the visit from the Surveyor:-

- a. To remove and kill off any remaining parts of the self-sown Buddleia plants from the chimney over the Arts Cafe wing.
- b. To check and remove if appropriate the nails/screws protruding from the glazing bars on the awning over the door.
- c. To make good where necessary sections of the inside of the perimeter garden wall. The gardener will be asked to remove/kill self seeded plants where the roots are causing the break up of the wall structure.
- d. Remove the vegetation growing in the shed guttering.
- e. Re-roof the shed.
- f. Carry out the works described in the letter from the Surveyor.

The Chairman referred to the report from the contractor who had inspected the drains and asked the Town Clerk to request a plan showing the line of the various drains inspected and for any information regarding the cable which is in one of the pipes.

Cllr Moulding proposed that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Agreed.

8. PROPOSALS FOR FUTURE USE OF MUSEUM AREA AND TOURIST INFORMATION OFFICE: the Town Clerk will contact those from whom expressions have been received and invite them to submit their proposals in writing prior to a meeting with members of the committee.

Cllr. Seward arrived at this point.

9. LETTER FROM TENANTS OF ARTS CAFE: - the tenants raised the following matters for consideration by the Town Council:

- a) The level of toilet provision. This will be discussed at a meeting for all tenants.
- b) The need to replace some of the double glazing units. The Town Clerk has been in touch with some contractors regarding this.

c) Provision of bird food by members of the public. It was agreed that a notice be put in place advising that this should not be carried out and indicating that the bird-feeders should be removed by a specified date.

10. DRAFT LEASE AND LICENSE FOR ARTS CAFE: members went through the basic lease and discussed and agreed what variations should be made and inserted in the schedule to the lease. No final decisions were made regarding the licensing of the garden area as it was felt that a more detailed plan of the layout was needed than was available. Cllr. Seward will endeavour to obtain such a plan to enable the matter to be discussed further.

There was insufficient time for any further business to be considered.

Signed Date