

# Axminster Town Council

Office Hours  
Monday, Wednesday, Thursday  
10am – 12 noon

Mayor: Cllr Jill Farrow  
Town Clerk: Paul Hayward

[www.axminstertowncouncil.gov.uk](http://www.axminstertowncouncil.gov.uk)



THE GUILDHALL  
WEST STREET  
AXMINSTER  
DEVON  
EX13 5NX

Tel. 01297 32088

Email: [Clerk@axminstertowncouncil.gov.uk](mailto:Clerk@axminstertowncouncil.gov.uk)

## Axminster Town Council

### Minutes of the meeting of the Planning Committee 19<sup>th</sup> February 2024

#### DRAFT MINUTES – YET TO BE APPROVED

Held in person at the Guildhall on Monday 19<sup>th</sup> February 2024 at 7.00 p.m.

Present: Cllrs. Leat (SL) (Chair), Steadman (BSt.) (VC), Paice (EP) and Walden (JW).

**Meeting was declared quorate as per Standing Orders.**

Also, Cllrs. Bruce and Farrow (non-committee members).

Town Clerk, Paul Hayward (TC).

No members of the public were in attendance.

Meeting was audio recorded as per Council policy.

#### **Public Forum session.**

*As no members of the public were present, the Chair closed the Public Forum session at 7.02pm*

PLAN24/001

#### **To elect a Chair of the Planning Committee**

*JW proposed SL as Chair. Seconded by BS. SL accepted the nomination. Resolved.*

PLAN24/002

#### **To elect a Vice-Chair of the Planning Committee**

*SL proposed that no Vice-Chair be elected and that if the Chair were not present at a meeting, an Acting-Chair could be decided upon from those members present. Resolved.*

PLAN24/003

#### **To note members of committee present for all or part of the meeting:**

Attendance at meeting shown above.

*Continued overleaf.*

# Axminster Town Council

Office Hours  
Monday, Wednesday, Thursday  
10am – 12 noon

Mayor: Cllr Jill Farrow  
Town Clerk: Paul Hayward

[www.axminstertowncouncil.gov.uk](http://www.axminstertowncouncil.gov.uk)



THE GUILDHALL  
WEST STREET  
AXMINSTER  
DEVON  
EX13 5NX

Tel. 01297 32088

Email: [Clerk@axminstertowncouncil.gov.uk](mailto:Clerk@axminstertowncouncil.gov.uk)

PLAN24/004

**To note and, if thought fit, to approve apologies for absence:**

Apologies received from Cllrs. Burrough and Brooker with reasons noted.

*Chair proposed that absence be approved. Seconded by EP. Resolved.*

PLAN24/005

**To note members of committee not otherwise present and to receive any other apologies for absence:**

None noted.

PLAN24/006

**To receive any declarations of interest from members of the committee in relation to items of business on this agenda and to note any dispensations previously afforded:**

*This does not preclude the need for members to declare any additional interests that may arise during this meeting.*

None declared.

PLAN24/007

**To consider and, if thought fit, to approve the minutes of the Planning Committee meeting held in consultative session on 6<sup>th</sup> September 2022 and to consider any matters arising from those minutes:**

*Approval of the minutes proposed by Chair, seconded by BS. Resolved unanimously.*

No matters arising other than noting ongoing enforcement issue at West Street car park.

*Chair signed the approved minutes as a true record of the meeting.*

PLAN24/008

**To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to meetings) Act 1960: None raised by committee members.**

*Continued overleaf.*

# Axminster Town Council

Office Hours  
Monday, Wednesday, Thursday  
10am – 12 noon

Mayor: Cllr Jill Farrow  
Town Clerk: Paul Hayward

[www.axminstertowncouncil.gov.uk](http://www.axminstertowncouncil.gov.uk)



THE GUILDHALL  
WEST STREET  
AXMINSTER  
DEVON  
EX13 5NX

Tel. 01297 32088

Email: [Clerk@axminstertowncouncil.gov.uk](mailto:Clerk@axminstertowncouncil.gov.uk)

PLAN24/009i)

**To consider planning applications received and to decide upon Council's consultee comment response to the local planning authority, EDDC:**

- i) 24/0157/FUL            Oliver Joseph Fitness Centre (Former Lawsons bldng.)  
Lyme Street Axminster EX13 5AU

Alterations and minor extension to existing commercial building and creation of customer parking area.

**JW proposed support for the application (noting anticipated amendment to plans regarding siting of plant room and equipment). Seconded by BSt. Resolved unanimously.**

**Furthermore, it was proposed by JW, seconded by BSt., that delegated authority be afforded to the Chair (SL) to submit comments supporting the application if and when amended plans come forward that relate to the plant room issue above. Resolved unanimously.**

Clerk: please submit Council's comment of support via EDDC planning portal.

PLAN24/009ii)

**To consider planning applications advised by the Local Planning Authority (East Devon District Council) after the agenda publication and as shown on the supplementary agenda published (if applicable):**

None received.

PLAN24/009iii)

**To consider planning applications advised by the Local Planning Authority (East Devon District Council) that relate to adjacent parishes where the Town Council's views are being sought (if applicable):**

None received.

PLAN24/009iv)

**To ratify decisions made under delegated authority afforded to the Chair of Planning Committee and the Proper Officer by the Town Council in matters pertaining to minor planning applications.**

None requiring ratification.

# Axminster Town Council

Office Hours  
Monday, Wednesday, Thursday  
10am – 12 noon

Mayor: Cllr Jill Farrow  
Town Clerk: Paul Hayward

[www.axminstertowncouncil.gov.uk](http://www.axminstertowncouncil.gov.uk)



THE GUILDHALL  
WEST STREET  
AXMINSTER  
DEVON  
EX13 5NX

Tel. 01297 32088

Email: [Clerk@axminstertowncouncil.gov.uk](mailto:Clerk@axminstertowncouncil.gov.uk)

PLAN24/009v)

**To consider planning applications advised by the Local Planning Authority (East Devon District Council) that relate to tree matters (TPO/TRE):**

None received.

PLAN24/009vi)

**To consider any planning correspondence:**

None received.

PLAN24/010

**To consider any matters considered as urgent by the presiding Chair:**

None raised.

PLAN24/011

**To note date of next scheduled meeting of the Planning Committee:**

Meeting to be arranged if necessary – check website/noticeboard for details.

With no further business to attend to, the Chair closed the meeting at 7.20pm.

Signed ..... Date.....

**Axminster Town Council**

**Minutes of the meeting of the Planning Committee 19<sup>th</sup> February 2024**

**DRAFT MINUTES – YET TO BE APPROVED**