

CLLR. SLEIGH DECLARED AN INTEREST AS BEING REGISTERED WITH SOCIAL WORK ENGLAND.

CLLR. SPURWAY DECLARED AN INTEREST AS A MANAGEMENT MEMBER OF CLOAKHAM LAWN SPORTS CLUB, A MEMBER OF CO-OP FOOD GROUP, AND OF THE LIBERAL DEMOCRATS.

CLLR. TUCKER DECLARED AN INTEREST AS BEING A MEMBER OF AXMINSTER NEIGHBOURHOOD PLAN STEERING GROUP, LYME REGIS SEA SCHOOL, LYME REGIS SAILING CLUB, THE CO-OP, A TRUSTEE OF AXMINSTER SKATEPARK STEERING CHARITY, THE LABOUR PARTY, THE CO-OPERATIVE PARTY, THE GENERAL, MUNICIPAL AND BOILER MEN'S UNION, UNITE THE UNION, THE LEAGUE AGAINST CRUEL SPORTS AND UNIVERSITY COLLEGE LONDON STUDENT'S UNION

2021/0330 MINUTES OF TOWN COUNCIL MEETING DATED 12th JULY 2021: The following corrections were requested:

Cllr. Farrow seconded by Cllr. Leat proposed that these minutes be approved for accuracy. Agreed.

Cllr. Farrow seconded by Cllr. Sedgewick proposed that the above minutes be adopted as policy. Agreed.

2021/0331 MATTERS ARISING AND ACTIONS FROM THE ABOVE MEETING:

The Town Clerk had not yet located the webinar recording on flood resilience.

The Deputy Mayor was working on disseminating information on the proposed defibrillator training, but no date had been set as yet.

The Town Clerk had arranged a meeting with the contractor and project Manager regarding arrangements for commencement of works.

Arrangements had been made for the District Council's Climate Change Officer to attend the next Strategy and Finance meeting.

Cllr. Walden had indicated that he still had insufficient information to place the item on changes in the National Health Organisation on the agenda.

2021/0332 TOWN FORUM – COMMEMORATIVE BENCH: Former Councillor Mrs. Spiller spoke of her disappointment that this bench was still not in place. The Mayor said she would see that this matter was expedited.

2021/0333 TOWN FORUM – WEEDS: A member of the public spoke of the unacceptable level of weed infestation throughout the town. Following lengthy discussion on the constraints on higher authorities in tackling this work, Cllr. Farrow, seconded by Cllr. Tucker, proposed that the Handyman and Lengthsman be asked to do an immediate week-long Blitz on the weeds in the town centre, concentrating also on King Edward

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Road, Musbury Road and Woodbury Lane. Agreed.

2021/0334 TOWN FORUM – OLD COURTHOUSE GARDEN: A member of the public had written in welcoming the Town Council's decision to afford protection to the nesting birds and putting forward a suggestion in respect of an information panel regarding some of the plants in the former Dyers Garden. This will be considered at a meeting of the Old Courthouse Working Party.

2021/0335 FINANCIAL MATTERS – PAYMENTS FOR JUNE: The Responsible Financial Officer explained that this list covered payments only up to the point at which she had gone on Annual Leave and said that the remainder of the payments would be shown in the next list for approval. Cllr. Farrow, seconded by Cllr. Leat proposed that these payments be authorised. Agreed.

2021/0336 FINANCIAL MATTERS – GRANT APPLICATION FROM AXE VALLEY CHRISTIANS AGAINST POVERTY: There was nothing to report regarding this as no further information had been received.

2021/0337 FINANCIAL MATTERS – RESPONSIBLE FINANCIAL OFFICER'S REPORT: The Responsible Financial Officer said that she had submitted the most recent value added tax reclaim, had negotiated a refund in full and final settlement of the disruption caused by the disruption to broadband and telephony services in April. She was working on a system which would enable tighter control of which person is authorising each payment. Also responding to enquiries from the rating office.

2021/0338 FINANCIAL MATTERS – REQUEST TO FUND GATE: Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that Axminster Town Council would pay £400 towards the provision of a gate in the upgraded access from the Foxhill Playing Field to Footpath 69. Agreed.

2021/0339 EMBEDDING CLIMATE CHANGE EMERGENCY IN TOWN COUNCIL BUSINESS: Plastic Free Axminster had requested that in support of the initiative to gain Plastic Free Status for the town, Axminster Town Council pledges initially to reduce three items of single-use plastic within its remit and to investigate further what other items of single-use plastic could be replaced by more sustainable and environmentally friendly products and, furthermore, the Council will support all Plastic Free Communities initiatives in its area, being aware that local councils are in a unique position to lead change on single-use plastics.

Following discussion, Cllr. Farrow proposed endorsement of the above statement and Cllr. Tucker seconded the proposal. Carried.

The initial items which will be given up are plastic based adhesive tape, plastic plates and cutlery and polystyrene cups.

2021/0340 ACTION IN AXMINSTER TERMS OF REFERENCE: Cllr. Sleight proposed that the Town Council accept the terms of reference as circulated. Cllr. Tucker seconded the proposal. Carried. A meeting with members of Action in Axminster has been arranged for the near future to discuss how information on their actions can be fed back to the Town Council.

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2021/0341 MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 19th July 2021: Cllr. Tucker asked that he be shown as present rather than absent. Cllr. Leat, seconded by Cllr. Sleight, proposed that these be approved for accuracy, subject to that correction. Agreed. Cllr. Leat, seconded by Cllr. Sleight proposed that they be adopted as policy. Agreed.

2021/0342 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 19TH JULY 2021: None.

2021/0343 MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD ON 20TH JULY 2021: Cllr. Sedgewick, seconded by Cllr. Holt, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Sedgewick, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed

2021/0344 MATTERS ARISING FROM THE MINUTES OF THE EMPLOYMENT COMMITTEE HELD ON 20th JULY 2021: None.

2021/0345 MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE HELD ON 26TH JULY 2021: Cllr. Sedgewick, seconded by Cllr. Spurway, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Leat, seconded by Cllr. Spurway, proposed that they be approved as policy. Agreed

2021/0346 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE HELD ON 26TH JULY 2021: None.

2021/0347 MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 2nd AUGUST 2021: Cllr. Leat, seconded by Cllr. Sleight, proposed that these be approved for accuracy. Agreed. Cllr. Leat, seconded by Cllr. Sleight proposed that they be adopted as policy. Agreed.

2021/0348 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 2ND AUGUST 2021: None.

2021/0349 MINUTES OF THE MEETING OF THE OPERATIONS COMMITTEE HELD ON 3RD AUGUST 2021: Cllr. Spurway, seconded by Cllr. Farrow, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Spurway, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed

2021/0350 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE OPERATIONS COMMITTEE HELD ON 3rd AUGUST 2021: None.

2021/0351 TO CONSIDER ANY IMPACT THE PROPOSED EXTENSION OF CHARD QUARRY MAY HAVE ON AXMINSTER AND THE AXE VALLEY; Cllr. Farrow, seconded by Cllr. Tucker, proposed that letters be sent to the Somerset and Dorset and Devon County Councils plus East Devon District Council expressing the concern of Axminster Town Council regarding the impact on this town and its environs of any additional traffic generated as a result of the proposed extension. Agreed.

CLLR. FARROW PROPOSED THAT STANDING ORDERS BE SUSPENDED TO

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ALLOW DIST. CLLRS. HAYWARD AND JACKSON TO COMMENT. AGREED.

Cllr. Hayward endorsed the comments made by Town Councillors.

STANDING ORDERS WERE REINSTATED.

2021/0352 CEMETERY GROUNDSKEEPER STATEMENT OF PARTICULARS: Cllr. Sedgewick, seconded by Cllr. Spurway, proposed that this document be adopted. Agreed.

2021/0353 ADMINISTRATIVE ASSISTANT JOB DESCRIPTION: Cllr. Sedgewick, seconded by Cllr. Holt, proposed that this document be adopted. Agreed.

2021/0354 ADMINISTRATIVE ASSISTANT STATEMENT OF PARTICULARS: Cllr. Sedgewick, seconded by Cllr. Farrow, proposed that this document be adopted. Agreed.

2021/0355 ANNUAL LEAVE POLICY: Cllr. Sedgewick, seconded by Cllr. Spurway, proposed that this document be adopted. Agreed.

2021/0356 WHISTLE BLOWING POLICY: Cllr. Sedgewick, seconded by Cllr. Holt, proposed that this document be adopted. Agreed.

021/0357 ARRANGEMENTS FOR PLATINUM JUBILEE OF H.M. THE QUEEN: Cllr. Holt proposed that a working party be set up to investigate ideas. He, Cllrs. Sedgewick, Farrow and Leat volunteered as members. Cllr. Holt said that there had to be co-operation between all organisations in town. Cllr. Farrow will draft terms of reference.

2021/0358 MATTERS OF URGENCY: The Clerk said there was a staffing matter to be referred into committee.

2021/0359 CORRESPONDENCE: there had been much correspondence relating to COVID 19 and also notices about road closures. The latter are on the website.

Cllr. Sedgewick proposed that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr. Holt seconded the proposal. Carried.

2021/0360 RESIGNATION OF NEW CEMETERY CARETAKER: Cllr. Sedgewick proposed that in the circumstances the job be offered to the candidate who was next placed in the interview process.

Signature Date.....

ACTIONS LIST

Aug 21	ACTION
	Order certificate for Mrs. Spiller
	Send letters re Chard quarry.
	Arrange for week-long Blitz on weeds
	Arrange Platinum Jubilee Working Party

DRAFT FOR ATC 13TH September 2021