

MINUTES OF THE MEETING OF THE AXMINSTER TOWN COUNCIL  
Held on Monday 21st June 2021 at 10.30 a.m. at Axminster Guildhall.

Present:

Town Mayor                    Cllr. Ms. J.J. Farrow  
Deputy Town Mayor: Cllr. Mrs. A. G. Sedgewick,  
Councillors:                S.P. Holt, S. Sleigh,  
   O.S. Tucker and J.W. Walden.  
The Town Clerk (Miss H. Kirkcaldie).

In attendance: no District Councillors were present.

0 Members of the public. 0 representative of the Press.

2021/0245 APOLOGIES FOR ABSENCE: Cllrs. C.A. Doherty, Mrs. S.L.N. Leat, M. Mynard and M.D.G. Spurway and the Deputy Clerk/Responsible Financial Officer, (Mrs. Z. Adamson-Drage) and the Administrative Assistant, (Mrs. S. Gay) also Dist./Cty Cllr. I.L. Hall, Dist. Cllrs. S. Jackson and A.T. Moulding.

2021/0246 DECLARATIONS OF INTEREST: CLLRS. FARROW AND MRS. SEDGEWICK EACH DECLARED PERSONAL INTERESTS AS BEING MEMBERS OF THE AXMINSTER GUILDHALL MANAGEMENT COMMITTEE IN RESPECT OF ANY ITEMS RELATING TO THE GUILDHALL.

CLLRS. FARROW, HOLT, SEDGEWICK, TUCKER AND WALDEN EACH DECLARED PERSONAL INTERESTS AS BEING MEMBERS OF AXMINSTER NEIGHBOURHOOD PLAN STEERING GROUP.

CLLR. FARROW DECLARED AN INTEREST AS BEING A MEMBER OF AXMINSTER TWINNING ASSOCIATION AND A GOVERNOR OF AXMINSTER COMMUNITY PRIMARY ACADEMY, A MEMBER OF THE LABOUR PARTY, THE NATIONAL TRUST AND THE CO-OP, A FRIEND OF FERNE ANIMAL SANCTUARY, A VOLUNTEER COLLECTOR FOR DEVON AIR AMBULANCE TRUST AND AS A JOINT TENANT OF A TOWN COUNCIL ALLOTMENT AT WOODBURY PARK ALLOTMENTS

CLLR. HOLT DECLARED AN INTEREST AS BEING LIAISON COUNCILLOR FOR AXMINSTER CHAMBER OF TRADE, TREASURER OF AXMINSTER HOSPITAL LEAGUE OF FRIENDS, A TRUSTEE OF AXMINSTER HERITAGE CENTRE, A MEMBER OF THE CONSERVATIVE PARTY AND THE NATIONAL TRUST.

CLLR. SLEIGH DECLARED AN INTEREST AS BEING REGISTERED WITH SOCIAL WORK ENGLAND.

CLLR. SEDGEWICK DECLARED AN INTEREST AS BEING LIAISON COUNCILLOR ON AXE VALLEY LOCAL ACTION GROUP.

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CLLR. TUCKER DECLARED AN INTEREST AS BEING A MEMBER OF LYME REGIS SEA SCHOOL, LYME REGIS SAILING CLUB, THE CO-OP, A TRUSTEE OF AXMINSTER SKATEPARK STEERING CHARITY, THE LABOUR PARTY, THE CO-OPERATIVE PARTY, THE GENERAL, MUNICIPAL AND BOILER MEN'S UNION, UNITE THE UNION, THE LEAGUE AGAINST CRUEL SPORTS AND UNIVERSITY COLLEGE LONDON STUDENT'S UNION.

CLLR. WALDEN DECLARED A PERSONAL INTEREST AS BEING VICE-CHAIRMAN OF THE GOVERNORS OF AXE VALLEY ACADEMY, AS A MEMBER OF AXMINSTER SKATEPARK STEERING GROUP, AXMINSTER TWINNING ASSOCIATION, LIAISON COUNCILLOR WITH AXMINSTER JOB CLUB, A MEMBER OF THE LABOUR PARTY, COMMUNITY UNION, NATIONAL TRUST AND AS BEING SAFEGUARDING LEAD FOR AXMINSTER YOUTH CLUB.

2021/0247 TOWN COUNCIL MINUTES DATED 26<sup>TH</sup> APRIL 2021:

Cllr. Farrow, seconded by Cllr. Walden, proposed that these minutes be approved for accuracy. Agreed.

Cllr. Farrow, seconded by Cllr. Walden, proposed that these minutes be adopted as policy. Agreed.

2021/0248 TOWN COUNCIL MINUTES DATED 24<sup>TH</sup> MAY 2021: The following corrections were requested: that Cllr. Walden be shown as having been present throughout the meeting and that there had been a member of the press present at the meeting and that Cllr. Holt be recorded as being the liaison Councillor for Axminster Chamber of Trade rather than Totally Locally and also that he be shown as a Trustee of Axminster Heritage Centre.

Cllr. Farrow, seconded by Cllr. Walden, proposed that these minutes be approved for accuracy, subject to those corrections. Agreed.

Cllr. Farrow, seconded by Cllr. Walden, proposed that these minutes be adopted as policy. Agreed.

2021/0249 TOWN COUNCIL MINUTES DATED 14<sup>TH</sup> JUNE 2021: The following corrections were requested: that Cllr. Walden be shown as having been present throughout the meeting and that Cllr. Holt be recorded as being the liaison Councillor for Axminster Chamber of Trade rather than Totally Locally and also that he be shown as a Trustee of Axminster Heritage Centre.

Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that these minutes be approved for accuracy, subject to those corrections. Agreed.

Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that these minutes be adopted as policy. Agreed.

2021/0250 APPROVAL OF POLICIES, JOB DESCRIPTIONS AND TERMS OF

REFERENCE: Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that this item be

passed over as these had been approved already. Agreed.

2021/0251 PLANNING COMMITTEE MINUTES: In the absence of the Chairman, Cllr. Farrow, seconded by Cllr. Sedgewick proposed that these be deferred to the next meeting of the Town Council. Agreed.

2021/0252 MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD ON 22<sup>ND</sup> MARCH 2021: Cllr. Sedgewick, seconded by Cllr. Holt, proposed that these be adopted for accuracy. Agreed. Cllr. Holt, seconded by Cllr. Farrow, proposed that they be adopted as policy. Agreed.

2021/0253 MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD ON 19<sup>TH</sup> APRIL 2021: Cllr. Holt, seconded by Cllr. Farrow, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Sedgewick, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed.

2021/0254 MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD ON 17<sup>TH</sup> MAY 2021: The following corrections were requested: that in minute 15 superfluous words “covered in the” be deleted in the first sentence and the words “that point” at the end of the second sentence be replaced by “the distinction between regular overtime and additional hours as the post holder is working at least one evening a week throughout the year”.

Cllr. Sedgewick, seconded by Cllr. Holt, proposed that, subject to those corrections, the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Sedgewick, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed.

2021/0255 MINUTES OF THE MEETING OF THE OPERATIONS COMMITTEE HELD ON 6<sup>TH</sup> APRIL 2021: Cllr. Walden, seconded by Cllr. Farrow, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Walden, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed.

2021/0256 MINUTES OF THE MEETING OF THE OPERATIONS COMMITTEE HELD ON 4<sup>TH</sup> MAY 2021: Cllr. Walden, seconded by Cllr. Farrow, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Walden, seconded by Cllr. Farrow, proposed that they be approved as policy. Agreed.

2021/0257 MINUTES OF THE MEETING OF THE OPERATIONS COMMITTEE HELD ON 8<sup>TH</sup> JUNE 2021: Cllr. Walden, seconded by Cllr. Farrow, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Walden, seconded by Cllr. Sleight, proposed that they be approved as policy. Agreed.

2021/0258 MINUTES OF THE MEETING OF THE BUILDINGS AND FINANCE COMMITTEE HELD ON 26<sup>TH</sup> OCTOBER 2020: The following corrections were requested: that the word virtual be placed in front of the word Meeting rather than Building.

2021/0259 MINUTES OF THE MEETING OF THE FINANCE AND STRATEGY COMMITTEE HELD ON 29<sup>TH</sup> MARCH 2021: Cllr. Farrow, seconded by Cllr. Holt

proposed that the committee be referred to as the Strategy and Finance Committee as the former was its more important function. Agreed.

Cllr. Farrow, seconded by Cllr. Holt, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Farrow, seconded by Cllr. Walden, proposed that they be approved as policy. Agreed

2021/0260 MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE

COMMITTEE HELD ON 10TH MAY 2021: Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that the minutes of the above meeting be approved for accuracy. Agreed. Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that they be approved as policy. Agreed

2021/0261 MATTERS ARISING FROM MINUTES OF ABOVE MEETINGS – TOWN COUNCIL 24<sup>TH</sup> MAY 2021 - 2021/0216 DECORATION OF GUILDHALL:

The Town Clerk said that the contractor who had made the main doors had expressed concerns regarding the state of the paintwork and the risks that the wood would deteriorate where water was getting through cracks in the wood. He had recommended a local painter he felt would be able to tackle the job. Cllr. Farrow, seconded by Cllr. Walden proposed that the Town Clerk seek a quote from that contractor and to find out whether the work could be done earlier than the contractor whose quote had been accepted for the whole job at the site had indicated he could start. Agreed.

2021/0262 MATTERS ARISING FRM THE OPERATIONS COMMITTEE 8<sup>TH</sup> JUNE 2021:

in response to questions from Cllr. Sedgewick, the Town Clerk said that she was in the process of seeking permission from property owners in Crewkerne Road to site one of the camera poles for the vehicle activated signs and Cllr. Walden said he was waiting form Axminster Heritage Centre to get back to him regarding the town signage. Cllr. Holt offered to assist with the latter.

2021/0263 MATTERS OF URGENCY: Cllr. Walden reminded members that this was Armed Forces Week. Cllr. Farrow, seconded by Cllr. Sedgewick, proposed that the Guildhall Caretaker be asked to fly this flag. Agreed.

2021/0264 TOWN FORUM: None.

ACTIONS	BY WHOM
Do minute corrections and upload.	Town Clerk
Follow up landowner re permission for V.A.S.	Town Clerk
Arrange meeting re town signage	Cllr. Walden/Cllr. Holt
Contact decorators re main doors.	Town Clerk

Signature ..... Date.....

Approved 28th June 2021, Min 2021/0268