

## AXMINSTER TOWN COUNCIL

The Guildhall,  
Axminster,  
Devon.

12<sup>th</sup> February 2020

A Meeting of the Amenities Committee has been arranged for 12.00 noon on Monday, 17<sup>th</sup> February 2020 at the Guildhall.

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary one**. Members are reminded also that in reaching decisions they should bear in mind the Town Council proposal to endeavour to reduce its carbon footprint in the light of the climate emergency and take into consideration any Risk Management aspects of the subject before reaching a decision. Members and the public are reminded that **remarks must addressed through the person chairing the meeting**.

The following matters will be considered:

1. TO RECEIVE APOLOGIES:
2. DECLARATIONS OF INTEREST.
3. TO SIGN MINUTES OF MEETING HELD ON 8<sup>th</sup> JULY 2019.
4. PUBLIC FORUM:
5. MATTERS ARISING FROM MINUTES OF MEETINGS HELD ON 8<sup>TH</sup> JULY 2019.
6. TO CONSIDER THE DRAFT TERMS OF REFERENCE OF THE AMENTIES COMMITTEE:
7. SECTION 106 MATTERS:
  - a. To agree date of meeting with E.D.D.C. officers.
  - b. Update on present tranche of projects.
8. AMENITY MATTERS AND ISSUES:
  - a. Bus Shelters.
  - b. Notice Boards.
  - c. Seats.
  - d. Jubilee Fountain.
9. UPDATE ON REPAIRS TO BUS SHELTERS AND NOTICE BOARDS AND ANY SEATS:
10. ALLOTMENT MATTERS AND SITE ISSUES:
  - a. To consider any matters raised at the Tenants Meeting.
  - b. To review progress with hedging and tree works.
  - c. To review allotment rules and letter to allotment holders.
  - d. Millwey Rise.
  - e. North Street.
  - f. Woodbury Park
11. UPDATE ON COMMUNITY ROAD WARDEN SCHEME, GRASS CUTTING, POTHOLES AND FUNDING.
12. ANY MATTERS OF URGENCY

If appropriate, Deputy Chairman to propose that under the provisions of the Public Bodies (Admission to Meetings ) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. TO CONSIDER LETTER FROM MEMBER OF PUBLIC: Town Clerk to speak.

Yours sincerely,

*Hilary Kirkcaldie*

TOWN CLERK