

AXMINSTER TOWN COUNCIL

The Guildhall,
West Street,
Axminster.

22 January 2019

Dear Councillor,

A meeting of Old Courthouse Committee has been arranged to take place at the Guildhall on Monday, 28th January 2019 at 4.00 p.m. to consider the following:

1. ELECTION OF OFFICERS
2. APOLOGIES:
3. MINUTES: the minutes of the meeting of the Old Courthouse Committee held on 24th September 2018 to be signed.
4. PUBLIC FORUM:
5. MATTERS ARISING FROM MINUTES OF 24th SEPTEMBER 2018 TO BE CONSIDERED:
6. GARDEN MATTERS:
 - a) Programme of Works
7. MAINTENANCE MATTERS:
 - a) Roof and Guttering – to consider works required to stonework.
 - b) Other exterior works – to consider placement of seat.
 - c) Senior Citizens' Centre
 - d) Arts Cafe –
 - e) Tourist Information Centre – including any adaptations for an incoming tenant.
 - f) Former Museum Area.
 - i. Floor covering and other adaptations for an incoming tenant.

If appropriate, Deputy Chairman to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

8. TO CONSIDER FURTHER FUTURE USE OF MUSEUM AREA AND TOURIST INFORMATION OFFICE
9. TO DISCUSS TENANCY MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK