The Guildhall,

 Axminster,

 Devon.

 24 September 2019

Members of the Traffic Management Committee

Dear Member,

 A meeting of the above Committee has been arranged for Monday, 30TH September 2019 at the Guildhall at 2.15 p.m. to consider the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. ELECTION OF OFFICERS:

2. APOLOGIES:

3. MINUTES: The Minutes of the Traffic Management meeting held on Monday 20th May 2019, as approved by the Town Council, to be signed.

4 MATTERS ARISING FROM MEETING HELD ON 20th MAY 2019 :

5 PUBLIC FORUM FOR TRAFFIC MANAGEMENT ITEMS:

6. MATTERS SUGGESTED FOR DISCUSSION:

a) Parking related issues;

1. Residents’ Parking

b) Various Road Safety Concerns:

 i. Speeding.

 ii. Central hand rail for Mary Knoll steps.

 iii. Condition of Station Yard.

 iv. Inadequacy of signage at emergency road closures.

 v. Lack of space for caravans to turn right from Lyme Road to Victoria Place. From East.

 vi. Brown Tourist Signage.

c) To Discuss the forthcoming meeting for Town and Parish Councils in context of new lengthsman position.

7. NEIGHBOURHOOD HIGHWAY OFFICER’S REPORT INCLUDING ANY UPDATE ON HIGHWAYS AND TRAFFIC ORDER COMMITTEE MATTERS.: Mr. Ashford to speak.

8. TO DISCUSS OPERATON OF PUBLIC INFORMATION PORTAL (REPORT A POTHOLE ETC) TRIAGE SYSTEM: Mr. Ashford to speak.

9. ANY FURTHER AREAS OR MATTERS OF URGENCY RELATING TO TRAFFIC MANAGEMENT:

10. DATES OF FUTURE MEETINGS: 27th January 2020, 25th May 2020 and 29th September 2020

Yours sincerely,

Hilary Kirkcaldie