

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 February 2019

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 14th January 2019 at 7.30 p.m at The Guildhall to transact the following:

PRESENTATION OF ROBIN CROSS CITIZEN OF THE YEAR AWARD

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.
2. DECLARATIONS OF INTEREST.
3. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETINGS HELD ON MONDAY 10TH DECEMBER 2018:
4. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETINGS HELD ON MONDAY 17TH DECEMBER 2018:
5. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.
6. TO RECEIVE REPORTS OR PRESENTATIONS
 - a. Police
 - b. County Councillor
 - c. District Councillors
 - d. Town Mayor's Announcements
 - e. Town Mayor's Engagements
7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 10th DECEMBER 2018
8. TO CONSIDER MATTERS ARISING FROM MINUTES OF 17TH DECEMBER 2018
9. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.
10. COMMITTEE REPORTS: To receive and ,if thought fit approve and adopt the reports, copies herewith, of the following committees:
 - a. RISK AND EMERGENCY PLANNING: Dated 7TH January 2019, to be presented by the Chairman of the Committee, Cllr. Walden
 - b. Matters arising from above meeting.
11. FINANCIAL MATTERS:
 - a. To approve payments November 2018
 - b. To approve payments December 2018
 - c. To approve bank reconciliation for November 2018
 - d. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i.
 - e. Parishes Together Fund –to consider potential projects
 - f. To receive Responsible Financial Officer's Report.
 - g. To consider grant requests received (if any).
12. TO CONSIDER RESPONSE TO REQUEST FROM DEVON COUNTY COUNCIL FOR CONSULTATION ON FUTURE OF PIPPINS: Town Mayor to speak.
13. TO SET DATE FOR EXTRA-ORDINARY MEETING ON TOWN COUNCIL OPTIONS IN RESPECT OF STATUS OF GUILDHALL: Town Clerk to speak.
14. TO DISCUSS COUNCILLORS' POSITION REGARDING DISCLOSURE AND BARRING CHECKS: Town Mayor to speak.

15. TO APPROVE LETTER TO MEMBER OF PARLIAMENT REQUESTING THAT LEGISLATION BE BROUGHT FORWARD TO CURB SUB-STANDARD CONSTRUCTION BY DEVELOPERS. : Town Mayor to speak.
16. TO CONSIDER RESPONSE TO DISTRICT COUNCIL HERITAGE STRATEGY CONSULTATION: Cllr. Watson or Cllr. Hayward to speak.
17. TO CONSIDER PUBLICITY IN RUN UP TO TOWN COUNCIL ELECTIONS IN MAY:
Deputy Mayor to speak.
18. TO RECEIVE NEIGHBOURHOOD PLANNING UPDATE: Town Clerk to speak.
19. UPDATE ON REQUEST FROM GUILDHALL MANAGEMENT COMMITTEE TO DISPOSE OF PIANO IN CHURCHILL ROOM AND GRAND PIANO: Town Clerk to speak.
20. UPDATE ON SECTION 106 RECREATION AND PLAY MONEYS: Town Clerk to speak.
21. CORRESPONDENCE :
- a. Letters Received
 - i. D.A.L.C. – request for nomination for Royal Garden Party.
 - b. Meetings
 - i. Highways meeting 25th January.
 - ii. L.A.G. Meeting 16th January
 - c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. STAFFING MATTERS.

23. TO DISCUSS QUOTATIONS RECEIVED:

24. TO DISCUSS TENANCY MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK