

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 August 2019

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 12th August 2019 at 7.00 p.m at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary**

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON MONDAY 8th JULY 2019:

4. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

5. TO CONSIDER MATTERS ARISING FROM MINUTES OF 8TH JULY 2019

6. TO CONSIDER ANY APPLICATIONS RECEIVED FOR CO-OPTION.

7. TO UPDATE MEMBERSHIP OF COUNCIL COMMITTEES:

8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

9. COMMITTEE REPORTS: To receive and, if thought fit, approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING WITH TRAFFIC MANAGEMENT: Dated 8th July 2019, to be presented by the Chairman of the Committee, Cllr. Mrs. Leat. – i) approve ii) adopt.
- b. Matters arising from above meeting.
- c. PLANNING WITH TRAFFIC MANAGEMENT: Dated 29th July 2019, to be presented by the Chairman of the Committee, Cllr. Mrs. Leat – i) approve ii) adopt.
- d. Matters arising from above meeting
- e. AMENITIES: Dated 8th July 2019, to be presented by the Chairman of the Committee, Cllr. Spurway – i) approve ii) adopt.
- f. Matters Arising from the above meeting.
- g. CEMETERY: Dated 23rd July 2019 to be presented by the Chairman of the Committee, Cllr. Spurway – i) approve ii) adopt.
- h. Matters Arising from the above meeting.
- i. BUILDINGS AND FINANCE: Dated 29th July 2019 to be presented by the Chairman of the Committee, Cllr. Young.
- j. Matters Arising from the above meeting.

10. FINANCIAL MATTERS:

- a. To approve payments July 2019
- b. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
- c. Energy Provider.
- d. Insurance renewal.
- e. To receive Responsible Financial Officer's Report.
- f. To propose that the upper spending limit of Town Clerk and Deputy Town Clerk be reduced from £2000 to £300 and that those standing orders/financial regulations suspended as per minute 2019/0157 be re-instated: Town Mayor to speak.

11. UPDATE ON SECTION 106 MONEYS DISBURSEMENT: Town Clerk to speak.

12. TO CONSIDER AND RESPOND TO PROPOSED CHANGES IN FIRE SERVICE PROVISION ACROSS DEVON AND SOMERSET: Town Mayor to speak.

13. TO CONSIDER AND RESPOND TO TRAFFIC CONSULTATIONS FROM DEVON COUNTY

COUNCIL:

- a. Re proposed no waiting area in North Street.
- b. Re bus stop in Millwey Avenue.
- c. Traffic Regulation and On-street Parking Places Amendments.

14. UPDATE ON REQUEST FROM ROYAL BRITISH LEGION REGARDING PROPOSED GARDEN OF REMEMBRANCE: Town Clerk to speak.

15. TO SET A DATE FOR COUNCILLOR INDUCTION TRAINING: Town Clerk to speak.

16. TO PROPOSE THAT THIS TOWN COUNCIL RESPONDS POSITIVELY TO THE REQUEST FOR SUPPORT FROM PLASTIC FREE AXMINSTER: Town Mayor to speak.

17. TO CONSIDER TOWN COUNCIL POSITION IN THE CONTEXT NATIONAL AND GLOBAL AWARENESS OF THE IMPACT OF CHANGING CLIMATE: Town Mayor to speak.

18. PROLIFERATION OF FLY-POSTING: Cllr. Hull to speak.

19. FUTURE PLANS:

- a. All Councillors to complete Registers of Member's Interest Forms at this meeting.

20. CORRESPONDENCE :

- a. Letters Received.
 - i.
- b. Meetings
 - i. 19th July – Axminster Carpets.
- c. Reports Received - the following reports are available for consultation in the office:

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. STAFFING MATTERS

- a. Van and Equipment for Lengthsman

22. TO DISCUSS QUOTATIONS RECEIVED:

- a. External Decorating at Old Courthouse.
- b. Upgrading of office copiers and computer systems.
- c. C.C.T.V.
- d. Flooring at Old Courthouse.

23. TO DISCUSS TENANCY MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK