

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

6 February 2019

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 11th February 2019 at 7.30 p.m at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.
2. DECLARATIONS OF INTEREST.
3. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETINGS HELD ON MONDAY 14th JANUARY 2019:
4. TOWN FORUM – RE: PLANNING APPLICATION 19/0108/MOUT RE LAND EAST OF AXMINSTER: The duration of this to be at the discretion of the Town Mayor.
5. TO CONSIDER TOWN COUNCIL’S RESPONSE TO THE ABOVE PLANNING APPLICATION
6. TOWN FORUM – RE: ANY OTHER MATTERS. The duration of this to be at the discretion of the Town Mayor.
7. TO RECEIVE REPORTS OR PRESENTATIONS
 - a) Police
 - b) County Councillor
 - c) District Councillors
 - d) Town Mayor’s Announcements
 - e) Town Mayor’s Engagements
8. TO CONSIDER MATTERS ARISING FROM MINUTES OF 14th JANUARY 2019
9. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.
10. COMMITTEE REPORTS: To receive and ,if thought fit, approve and adopt the reports, copies herewith, of the following committees:
 - a) PLANNING: Dated 14TH January 2019, to be presented by the Vice-Chairman of the Committee, Cllr. Hayward.
 - b) Matters arising from above meeting.
 - c) PIPPINS: Dated 21st January 2019, to be presented by the Chairman of the Committee, Cllr. Walden.
 - d) Matters arising from above meeting.
 - e) EMPLOYMENT : Dated 21st January 2019, to be presented by the Chairman of the Committee, Cllr. Walden.
 - f) Matters arising from above meeting.
 - g) PLANNING : Dated 28th January 2019, to be presented by the Committee Member , Cllr. Doherty.
 - h) Matters arising from above meeting.
 - i) TRAFFIC MANAGEMENT : Dated 28th January 2019, to be presented by the Deputy Mayor, Cllr. Young.
 - j) Matters arising from above meeting.
 - k) OLD COURTHOUSE : Dated 28th January 2019, to be presented by the Chairman of the Committee, Cllr. Hayward.
 - l) Matters arising from above meeting.

- m) BUILDINGS AND FINANCE : Dated 28th January 2019, to be presented by the Chairman of the Committee, Cllr. Walden.
- n) Matters arising from above meeting.
- o) AMENITIES : Dated 4th February 2019, to be presented by the Chairman of the Committee, Cllr. Walden.
- p) Matters arising from above meeting.

11. FINANCIAL MATTERS:

- a) To approve payments January 2018
- b) To confirm bank reconciliation for December 2018
- c) To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i.
- d) To receive Responsible Financial Officer's Report.
- e) To consider grant requests received (if any).
- f) To seek approval for opening an additional deposit account.

12. TO CONSIDER REPORT ON MEETING WITH REPRESENTATIVES FROM DEVON COUNTY COUNCIL AND OTHER PARTIES REGARDING FUTURE OF PIPPINS: Town Mayor to speak.

13. TO PROPOSE, FOLLOWING THE ABOVE MEETING AND IN THE LIGHT OF THE VOTE TAKEN AT THE JANUARY MEETING OF THE TOWN COUNCIL, THAT A STAGE HAS BEEN REACHED WHERE AXMINSTER TOWN COUNCIL COULD AND SHOULD RELINQUISH ITS BID TO TAKE ON PIPPINS COMMUNITY CENTRE: Deputy Mayor to speak.

14. TO DISCUSS REPORT FROM GOVERNANCE WORKING PARTY: Cllr. Hayward to speak.

15. TO DISCUSS ARRANGEMENTS FOR ANNUAL PARISH MEETING: Town Clerk to speak.

16. TO DISCUSS LEASING INDUSTRIAL UNIT FOR STORAGE OF TOWN COUNCIL EQUIPMENT AND SUPPLIES: Town Clerk or Deputy Town Clerk to speak.

17. UPDATE ON REQUEST FROM GUILDHALL MANAGEMENT COMMITTEE TO DISPOSE OF PIANO IN CHURCHILL ROOM AND GRAND PIANO: Town Clerk to speak.

18. CORRESPONDENCE :

- a) Letters Received
 - i. Election Timetable
 - ii. N. Parish – re building standards.
- b) Meetings
- c) Reports Received - the following reports are available for consultation in the office:
 - i. Healthwatch Voices.
 - ii. L.A.G. Minutes.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

19. STAFFING MATTERS.

20. TO DISCUSS QUOTATIONS RECEIVED:

- a) Window shutters for Cemetery Chapels.

21. TO DISCUSS TENANCY MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK