

AXMINSTER TOWN COUNCIL

The Guildhall,  
Axminster,  
Devon.

29 November 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the full Town Council which will take place on Tuesday, 4th December 2018 at 7.30 p.m. at the Guildhall:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES:
2. TO CONSIDER, AND IF THOUGHT FIT APPROVE AND ADOPT, THE MINUTES OF THE BUILDINGS & FINANCE COMMITTEE OF 26<sup>TH</sup> NOVEMBER 2018
3. TO CONSIDER THE DRAFT BUDGET AND SET THE PRECEPT FOR THE FINANCIAL YEAR 2019-2020
4. TOWN FORUM
5. MATTERS OF URGENCY

If appropriate at any point in the above discussions:

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972) the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

6. BOND MATURITY OPTIONS

Yours sincerely,

*Hilary Kirkcaldie*

TOWN CLERK