

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

18 June 2018

Dear Councillor,

You are hereby summoned to attend an extra-ordinary meeting of the Town Council which will take place on Monday 25th June 2018 at 6.00 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

4. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

5. FINANCIAL MATTERS:

a. Annual Accounts - To Consider and Approve Accounting Statement.

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK