

AXMINSTER TOWN COUNCIL

The Guildhall,
West Street,
Axminster.

1 March 2018

Dear Councillor,

A extra-ordinary meeting of Old Courthouse Committee has been arranged to take place at the Guildhall on Tuesday, 6th March 2018 at 3.00 p.m. to consider the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES:
2. PUBLIC FORUM:
3. MATTERS OF URGENCY

If appropriate, Deputy Chairman to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

4. TO DISCUSS AND AGREE AREA OF GARDEN TO BE LICENSED FOR USE BY TENANT

Yours sincerely,



TOWN CLERK