

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

24 January 2018

Dear Councillor,

An extra-ordinary meeting of the Buildings and Finance Committee has been arranged for 6.00 p.m. on Monday, 29th January 2018 at the Guildhall.

1. APOLOGIES:

2. TO SIGN MINUTES OF PREVIOUS MEETING AND CONSIDER ANY MATTERS ARISING THEREFROM.

3. PUBLIC FORUM.

4. TO CONSIDER BACKGROUND REPORT ON PIPPINS

5. UPDATE SITUATION REGARDING JUBILEE FIELD:

6. TO CONSIDER COST OF PROVIDING IMPROVED PROJECTION AND MICROPHONE EQUIPMENT FOR MEETINGS.

7. TO CONSIDER ANY MATTERS OF URGENCY.

If appropriate at any point in the above discussions:

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

8. TO CONSIDER QUOTES FOR WORKS OR EQUIPMENT REQUIRED

Yours sincerely,

Hilary Kirkcaldie

Town Clerk