

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

25 July 2018

Dear Councillor,

A meeting of the Buildings and Finance Committee has been arranged for 6.00 p.m. on Monday, 30th July 2018 at the Guildhall or immediately after the Town Council meeting if that goes ahead.

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES:

2. TO SIGN MINUTES OF PREVIOUS MEETING AND CONSIDER ANY MATTERS ARISING THEREFROM.

3. PUBLIC FORUM.

4. FINANCIAL MATTERS

- a. Town Council Insurance

5. PROPERTY RELATED MATTERS:

- a. Guildhall
 - i. Update on meetings with N.P.S.
- b. Old Courthouse
 - i. Museum.
 - ii. Senior Citizens' Centre
 - iii. Arts Cafe
 - iv. Constable's Room
- c. Cemetery
- d. Amenities
- e. Pippins

6. BANKING ARRANGEMENTS

7. TO CONSIDER ANY MATTERS OF URGENCY.

If appropriate at any point in the above discussions:

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

8. TO APPROVE QUOTES RECEIVED FOR VARIOUS WORKS.

- a. Floodlighting
- b. Sub-meters

c. Lift Servicing.

9. TENANCY MATTERS:

i. Pippins.

ii Old Courthouse

10. INSURANCE MATTERS:

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK