

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

21 March 2018

Dear Councillor,

An extra-ordinary meeting of the Buildings and Finance Committee has been arranged for 6.00 p.m. on Monday, 26th March 2018 at the Guildhall.

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES:

2. TO SIGN MINUTES OF PREVIOUS MEETING AND CONSIDER ANY MATTERS ARISING THEREFROM.

3. PUBLIC FORUM.

4. FINANCIAL MATTERS

- i. Statement of General and Earmarked Reserves.

5. PROPERTY RELATED MATTERS:

- a. Guildhall – response from property consultants.
- b. Pippins
- c. Old Courthouse
 - i. Water heater.
 - ii. T.I.C.
- d. Cemetery
- e. Allotments

6. BANKING ARRANGEMENTS

7 TO CONSIDER GRANT APPLICATIONS FOR COMING YEAR

8. TO CONSIDER ANY MATTERS OF URGENCY.

If appropriate at any point in the above discussions:

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

9. TO APPROVE QUOTES RECEIVED FOR VARIOUS WORKS.

- a) Replacement Double-glazed units at Axminster Arts Cafe.

Yours sincerely,

Hilary Kirkcaldie

Town Clerk

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