

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

16th June 2018

Dear Councillor,

The Annual Site Meeting of the Amenities Committee has been arranged for 7.30 p.m. on Monday, 18th June 2018, starting in the Guildhall.

N.B. In the event of adverse weather such items as can be considered without the need for a site meeting will be discussed at this meeting and the remaining items dealt with by a working party convened when the weather is suitable.

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

The following matters will be considered:

1. ELECTION OF OFFICERS:
2. TO RECEIVE APOLOGIES:
3. DECLARATIONS OF INTEREST.
4. TO SIGN MINUTES OF MEETINGS HELD ON 19TH AND 21ST FEBRUARY 2018.
5. PUBLIC FORUM:
6. MATTERS ARISING FROM MINUTES OF MEETINGS HELD ON 19TH FEBRUARY 2018.
7. MATTERS ARISING FROM MINUTES OF MEETINGS HELD ON 21ST FEBRUARY 2018.
8. REQUEST FOR PARKING PROVISION ON WOODBURY LANE ALLOTMENTS:
9. UPDATE ON COMMUNITY ROAD WARDEN SCHEME – GRASS CUTTING ,
POTHoles AND FUNDING:
10. RELOCATION OF BUS SHELTER AND NOTICE BOARD:
11. REPAIRS TO CHURCH FLOOD LIGHTS
12. REVIEW OF ALLOTMENT REGULATIONS AND RISK POLICY AND DRAFT
LETTER FOR ALLOTMENT HOLDERS:
13. CONDITION OF JUBILEE FOUNTAIN AND REQUEST FOR PUBLIC DRINKING
FOUNTAINS:
14. SIGNAGE PROVISION WITHIN AND AT THE ENTRANCE TO THE TOWN.
15. ANY MATTERS OF URGENCY
16. ALLOTMENT SITE VISITS

If appropriate, Deputy Chairman to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Yours sincerely,

Hilary Kirkcaldie
TOWN CLERK