

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

5 December 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 10th December 2018 at 7.30 p.m at The Guildhall to transact the following:

SECTION 106 RECREATION MONEY

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.

1. DECLARATIONS OF INTEREST.

2. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON MONDAY 12th NOVEMBER 2018:

3. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

4. TO CONSIDER TOWN COUNCIL'S POSITION REGARDING ROUTE OF RELIEF ROAD.

5. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

6. TO CONSIDER MATTERS ARISING FROM MINUTES OF 10TH SEPTEMBER 2018

7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 27TH SEPTEMBER 2018

8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

9. COMMITTEE REPORTS: To receive and ,if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 12th November 2018, to be presented by the Chairman of the Committee, Cllr. Watson.
- b. Matters arising from above meeting.
- c. PLANNING: Dated 4th December 2018, to be presented by the Chairman of the Committee, Cllr. Watson.
- d. Matters arising from above meeting.
- e. BUILDINGS AND FINANCE: Dated 26th November 2018, to be presented by the Chairman of the Committee, Cllr. Walden.
- f. Matters arising from the above meeting

10. FINANCIAL MATTERS:

- a. To approve payments November 2018
- b. To approve bank reconciliation for October 2018
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i.
- d. Parishes Together Fund –to consider potential projects
- e. To receive Responsible Financial Officer's Report.
- f. To consider grant requests received (if any).

11. TO DISCUSS STRATEGIC MASTERPLAN CONSULTATION FOR LAND EAST OF AXMINSTER: Cllr. Watson to speak.

12. TO CONSIDER PRIORITISATION OF GUILDHALL WORKS: Cllr. Walden to speak.

13. :PIPPINS: Town Mayor to speak.

14. UPDATE ON PLACEMENT OF TOWN COUNCIL OWNED BENCH ON PRIVATE LAND AT LATCHES WALK; Town Clerk to speak.
15. TO CONSIDER NOMINATIONS RECEIVED FOR ROBIN CROSS MEMORIAL AWARD:
16. TO RECEIVE NEIGHBOURHOOD PLANNING REPORT:
17. UPDATE ON REQUEST FROM GUILDHALL MANAGEMENT COMMITTEE TO DISPOSE OF UPRIGHT PIANO IN CHURCHILL ROOM: Town Clerk to speak.
18. TO DISCUSS COUNCILLORS' POSITION REGARDING DISCLOSURE AND BARRING CHECKS: Town Mayor to speak.
19. UPDATE ON SECTION 106 RECREATION AND PLAY MONEYS: Town Clerk to speak.
20. DRAFT SCHEDULE OF MEETINGS FOR 2019
21. TO DISCUSS REDUCTION IN POLICE NUMBERS: Town Mayor to speak.
22. CORRESPONDENCE :
- a. Letters Received
 - b. Meetings
 - c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

23. STAFFING MATTERS.

24. TO DISCUSS QUOTATIONS RECEIVED:

- a. Replacement for backdoor.

25. TO DISCUSS TENANCY MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK