

AXMINSTER TOWN COUNCIL

The Guildhall,  
Axminster,  
Devon.

7 November 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 12<sup>th</sup> November 2018 at 7.30 p.m at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. DECLARATIONS OF INTEREST.

2. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON MONDAY 8<sup>th</sup> OCTOBER 2018:

3. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

4. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

5. TO CONSIDER MATTERS ARISING FROM MINUTES OF 8<sup>TH</sup> OCTOBER 2018

6. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

7. COMMITTEE REPORTS: To receive and ,if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 8<sup>th</sup> October 2018, to be presented by the Chairman of the Committee, Cllr. Watson.
- b. Matters arising from above meeting.
- c. OLD COURTHOUSE: Dated 24<sup>th</sup> September 2018, to be presented by a member of the Committee.
- d. Matters arising from above meeting.
- e. BUILDINGS AND FINANCE: Dated 30<sup>th</sup> October 2018, to be presented by the Chairman of the Committee, Cllr. Walden.
- f. Matters arising from the above meeting

8. FINANCIAL MATTERS:

- a. To approve payments October 2018
- b. To approve bank reconciliation for September 2018
- c. Communities Together Fund –to consider potential projects
- d. To receive Responsible Financial Officer's Report.
- e. To consider grant requests received (if any).
- f. Progress against budget for current year.

9. TO DISCUSS ANY FURTHER CORRESPONDENCE FROM DEVON COUNTY COUNCIL REGARDING PIPPINS: Town Mayor to speak.

10. TO DISCUSS GUILDHALL WORKS PROGRAMME; Cllr. Hayward to speak.

11. TO APPROVE ADVANCE PAYMENT OF COSTS OF ATTENDING THE D-DAY CELEBRATIONS IN DOUVRES ON 5<sup>TH</sup> JUNE 2019: Town Clerk to speak.

12. EQUIPMENT STORAGE Cllr. Walden to speak.

13. TO DISCUSS AXMINSTER TOWN COUNCIL'S RESPONSE TO RECENT INFORMATION RE: EDDC LOAN FOR RELIEF ROAD: Cllr. Hayward to speak.

14. TO CONSIDER THE NECESSITY FOR A TRAFFIC MANAGEMENT PLAN, AGREED IN CO-OPERATION WITH THE TOWN COUNCIL, IN RESPECT OF PROPOSED ROAD CLOSURES AROUND THE GEORGE HOTEL TO FACILITATE ERECTION OF SCAFFOLDING. Cllr. Hayward to speak.

15. TO CONSIDER COUNCIL'S RESPONSE TO CPRE REPORT - DEVON'S HOUSING NEEDS: Cllr. Hayward to speak.

16. TO DISCUSS TOWN SIGNAGE: Town Mayor to speak.

17. TO DISCUSS PROPOSAL FOR A LOCAL RADIO STATION: Cllr. Moore to speak.

18. TO RECEIVE NEIGHBOURHOOD PLANNING REPORT:

19. TO DISCUSS DISPOSAL OF GRAND PIANO: Town Clerk to speak.

20. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
  - i. Strategic Masterplan Meeting – Guildhall, 29<sup>th</sup> November.
- c. Reports Received - the following reports are available for consultation in the office:
  - i. East Devon L.A.G. Minutes

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings ) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. STAFFING MATTERS.

22. TO UPDATE SIGNATORIES ON NEW BANK ACCOUNT:

23. TO DISCUSS QUOTATIONS RECEIVED:

24. TO DISCUSS TENANCY MATTERS

Yours sincerely,

*Hilary Kirkcaldie*

TOWN CLERK