

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

3 October 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 8th October 2018 at 7.30 p.m at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.

1. DECLARATIONS OF INTEREST.

2. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON MONDAY 10th SEPTEMBER 2018:

3. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON THURSDAY 27th SEPTEMBER 2018:

4. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

5. TO CONSIDER TOWN COUNCIL'S POSITION REGARDING ROUTE OF RELIEF ROAD.

6. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 10TH SEPTEMBER 2018

8. TO CONSIDER MATTERS ARISING FROM MINUTES OF 27TH SEPTEMBER 2018

9. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

10. COMMITTEE REPORTS: To receive and ,if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 10TH SEPTEMBER 2018, to be presented by the Chairman of the Committee, Cllr. Watson.
- b. Matters arising from above meeting.
- c. TRAFFIC MANAGEMENT DISCUSSION NOTES: Dated 24th September 2018, to be presented by the Chairman of the Committee, Cllr. Watson.
- d. Matters arising from above meeting.
- e. OLD COURTHOUSE: Dated 24th September 2018, to be presented by a member of the Committee.
- f. Matters arising from above meeting.
- g. BUILDINGS AND FINANCE: Dated 1st October 2018, to be presented by the Chairman of the Committee, Cllr. Walden.
- h. Matters arising from the above meeting

11. FINANCIAL MATTERS:

- a. To approve payments August 2018
- b. To approve bank reconciliation for July 2018
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i. Blinds for Office
- d. Parishes Together Fund –to consider potential projects
- e. To receive Responsible Financial Officer's Report.

- f. Telephone contract options.
 - g. To consider Council's Position on Allowances, other than basic travel or subsistence, for Council Members
 - h. To consider grant requests received (if any).
12. TO DISCUSS CORRESPONDENCE FROM DEVON COUNTY COUNCIL REGARDING PIPPINS: Town Mayor to speak.
13. TO DISCUSS PLACEMENT OF TOWN COUNCIL OWNED BENCH ON PRIVATE LAND AT LATCHES WALK; Town Mayor to speak.
14. TO IDENTIFY DELEGATE TO THE D-DAY CELEBRATIONS IN DOUVRES ON 5TH JUNE 2019: Town Mayor to speak.
15. TO PROPOSE THAT A LETTER BE SENT TO CTY. CLLR. HALL REQUESTING A CHANGE IN DEVON COUNTY COUNCIL POLICY ON VEHICLE ACTIVATED SIGNAGE.. Cllr. Watson to speak.
16. TO PROPOSE THAT A LETTER BE SENT TO THE TRAFFIC CONTROL TEAM AT DEVON COUNTY COUNCIL REGARDING MONITORING OF PARKING IN AXMINSTER: Cllr. Watson to speak.
17. TO RESPOND TO DISTRICT COUNCIL CONSULTATION ON ADVERTISING:
18. TO INVITE NOMINATIONS FOR ROBIN CROSS MEMORIAL AWARD:
19. TO RECEIVE NEIGHBOURHOOD PLANNING REPORT:
20. TO RESPOND TO REQUEST FROM GUILDHALL MANAGEMENT COMMITTEE TO DISPOSE OF UPRIGHT PIANO IN CHURCHILL ROOM:
21. CORRESPONDENCE :
- a. Letters Received
 - b. Meetings
 - i. Strategic Masterplan Meeting – Guildhall, 16th October.
 - c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. STAFFING MATTERS.

23. TO UPDATE SIGNATORIES ON NEW BANK ACCOUNT:

24. TO DISCUSS QUOTATIONS RECEIVED:

- a. Replacement for backdoor.
- b. Tree works at Woodbury Lane.
- c. Tree works at North Street
- d. Tree inspections.
- e. Shredding of confidential waste.

25. TO DISCUSS TENANCY MATTERS

26. DEPUTY TOWN CLERK TO EXPLAIN CONFIDENTIAL ACCESS ARRANGEMENTS TO MEMBERS AREA ON WEBSITE.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK