

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 March 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 12th March 2018 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, THE MINUTES OF MEETING HELD ON MONDAY 12th FEBRUARY 2018: To be presented by the Town Mayor.

4. TOWN FORUM

5. TO CONSIDER ENGAGEMENT WITH YOUNG PEOPLE AND THE ISSUE OF ANTISOCIAL BEHAVIOUR: Town Mayor to speak,

6. POLICE REPORT

7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 12TH FEBRUARY 2018.

8. To receive and, if thought fit, approve and adopt MINUTES of the PLANNING COMMITTEE MEETING held on Monday 12th FEBRUARY 2018: To be presented by Cllr. Watson, Chairman of the Committee.

9. To consider MATTERS ARISING from the PLANNING COMMITTEE MEETING HELD ON 12TH FEBRUARY 2018

10. To receive and, if thought fit, approve and adopt MINUTES of the AMENITIES COMMITTEE meeting held on MONDAY 19TH FEBRUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.

11. To consider MATTERS ARISING from the AMENITIES COMMITTEE meeting held on 19TH FEBRUARY 2018

12. To receive and, if thought fit, approve and adopt MINUTES of the AMENITIES COMMITTEE meeting held on WEDNESDAY, 21ST FEBRUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.

13. To consider MATTERS ARISING from the AMENITIES COMMITTEE meeting held on 21ST FEBRUARY 2018

14. To receive and, if thought fit, approve and adopt MINUTES of the BUILDINGS AND FINANCE meeting held on Monday 26TH FEBRUARY 2018: To be presented by Cllr. Walden, Chairman of the Committee.

15. To consider MATTERS ARISING from the BUILDINGS AND FINANCE COMMITTEE meeting held on 26TH FEBRUARY 2018

16. To receive and, if thought fit, approve and adopt MINUTES of the CEMETERY COMMITTEE meeting held on MONDAY 26TH FEBRUARY 2018: To be presented by Cllr. Mrs. Spiller, Chairman of the Committee.

17. To consider MATTERS ARISING from the CEMETERY COMMITTEE meeting held on 26TH FEBRUARY 2018

18. To receive and, if thought fit, approve and adopt MINUTES of the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on MONDAY 5TH FEBRUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.

19. To consider MATTERS ARISING from the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on 5TH FEBRUARY 2018

20. To receive and, if thought fit, approve and adopt MINUTES of the OLD COURTHOUSE COMMITTEE meeting held on TUESDAY 6TH MARCH 2018: To be presented by Cllr. Hayward, Vice-Chairman of the Committee.

21. To consider MATTERS ARISING from the OLD COURTHOUSE COMMITTEE meeting held on 6th MARCH 2018

22. ADVERSE WEATHER DE-BRIEF: To note any points arising from the recent adverse weather for consideration at a fuller discussion by the Risk Management and Emergency Committee.

23. REQUEST FOR EXTRA-ORDINARY MEETING: Town Mayor to speak.

24. TO REVIEW COUNCIL COMMITTEE STRUCTURE: Deputy Town Mayor to speak.

25. TO REVIEW CONTENT OF MINUTES: Town Mayor to speak.

26. MATTERS OF URGENCY

27. FINANCIAL MATTERS:

- a. To approve payments for February 2018
- b. To Approve January Bank Reconciliaton.
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
 - i. Repairs to gutter (Town Mayor)
 - ii. Replacement lock at Old Courthouse.
 - iii. Costs relating to adverse weather.

- d. To Consider Requests for Funding – request to fund hall hire for Dementia Group Activities.
- e. Responsible Financial Officer’s Report.

28. TO RECEIVE WRITTEN REPORTS:

- a. Town Mayor’s Announcements
- b. Town Mayor’s engagements
- c. District Councillors’ Reports
- d. County Councillor’s Report

29. NEIGHBOURHOOD PLAN UPDATE: Cllr. Moulding to speak.

30. CORRESPONDENCE :

- a. Letters Received –
 - i. various re Old Courthouse Garden.
 - ii. Funding availability for flood resilience.
 - iii. Traffic Sensitive Street Review
- b. Meetings L.A.G. Meeting 8th March
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

31. CEMETERY MATTER: Cllr. Mrs. Spiller to speak.

32. TENANCY MATTER – DECLARATIONS OF INTEREST: Cllr. Hayward to speak.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST