

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 February 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 12th February 2018 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.
2. DECLARATIONS OF INTEREST.
3. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, RE-PRESENTED MINUTES OF MEETING HELD ON MONDAY 11th DECEMBER 2017: To be presented by Town Mayor
4. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, MINUTES OF MEETING HELD ON MONDAY 8TH JANUARY 2018: To be presented by Town Mayor
5. TO CONSIDER MATTERS ARISING FROM MINUTES OF 11th DECEMBER 2017.
6. TO CONSIDER MATTERS ARISING FROM MINUTES OF 8TH JANUARY 2018.
7. To receive and, if thought fit, approve and adopt MINUTES of the PLANNING COMMITTEE MEETING held on Monday 8TH JANUARY 2018: To be presented by Cllr. Watson, Chairman of the Committee.
8. To consider MATTERS ARISING from the PLANNING COMMITTEE MEETING HELD ON 8TH JANUARY 2018
9. To receive and, if thought fit, approve and adopt MINUTES of the PIPPINS COMMITTEE meeting held on MONDAY 15TH JANUARY 2018: To be presented by Cllr. Watson, Chairman of the committee.
10. To consider MATTERS ARISING from the PIPPINS COMMITTEE meeting held on 15TH JANUARY 2018
11. To receive and, if thought fit, approve and adopt MINUTES of the TRAFFIC MANAGEMENT COMMITTEE meeting held on MONDAY 29TH JANUARY 2018: To be presented by Cllr. Watson, Chairman of the committee.
12. To consider MATTERS ARISING from the TRAFFIC MANAGEMENT COMMITTEE meeting held on 29TH JANUARY 2018
13. To receive and, if thought fit, approve and adopt MINUTES of the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on MONDAY 22ND JANUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.
14. To consider MATTERS ARISING from the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on 22ND JANUARY 2018
15. To receive and, if thought fit, approve and adopt MINUTES of the PLANNING COMMITTEE meeting held on Monday 29TH JANUARY 2018: To be presented by Cllr. Watson, Chairman of the Committee.
16. To consider MATTERS ARISING from the PLANNING COMMITTEE meeting held on 29TH JANUARY 2018
17. To receive and, if thought fit, approve and adopt MINUTES of the TRAFFIC MANAGEMENT COMMITTEE meeting held on MONDAY 29TH JANUARY 2018: To be presented by Cllr. Watson, Chairman of the Committee.
18. To consider MATTERS ARISING from the TRAFFIC MANAGEMENT COMMITTEE meeting held on 29TH JANUARY 2018
19. To receive and, if thought fit, approve and adopt MINUTES of the OLD COURTHOUSE COMMITTEE meeting held on MONDAY 29TH JANUARY 2018: To be presented by Cllr. Godbeer, Chairman of the Committee.
20. To consider MATTERS ARISING from the OLD COURTHOUSE COMMITTEE meeting held on 29TH JANUARY 2018
21. To receive and, if thought fit, approve and adopt MINUTES of the BUILDINGS AND FINANCE COMMITTEE meeting held on MONDAY 29TH JANUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.

22. To consider MATTERS ARISING from the BUILDINGS AND FINANCE COMMITTEE meeting held on 29TH JANUARY 2018
23. To receive and, if thought fit, approve and adopt MINUTES of the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on MONDAY 5TH FEBRUARY 2018: To be presented by Cllr. Walden, Chairman of the committee.
24. To consider MATTERS ARISING from the RISK MANAGEMENT AND EMERGENCY PLANNING COMMITTEE meeting held on 5TH FEBRUARY 2018
25. To receive and, if thought fit, approve and adopt MINUTES of the OLD COURTHOUSE COMMITTEE meeting held on MONDAY 5TH FEBRUARY 2018: To be presented by Cllr. Godbeer, Chairman of the Committee.
26. To consider MATTERS ARISING from the OLD COURTHOUSE COMMITTEE meeting held on FEBRUARY 2018
27. TO RECEIVE REPORT OF THE BUILDINGS AND FINANCE WORKING PARTY HELD ON MONDAY, 27TH NOVEMBER 2017: To be presented by Cllr. Walden, Chairman of the committee.
28. TO CONSIDER MATTERS ARISING FROM THE BUILDINGS AND FINANCE WORKING PARTY HELD ON 27TH NOVEMBER 2017
29. MATTERS OF URGENCY
30. FINANCIAL MATTERS:
 - a. To approve payments for January 2017
 - b. To Approve December Bank Reconciliation.
 - c. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
 - i. Domed badges with town crest. (Town Mayor)
 - ii. Service of Door Entry System at Pippins.
 - d. To Consider Requests for Funding
 - e. Responsible Financial Officer's Report.

31. MATTERS RELATING TO AXE VALLEY ACADEMY: Town Mayor and Cllr. Moulding to speak.

32. TO RECEIVE WRITTEN REPORTS:

- a. Town Mayor's Announcements
- b. Town Mayor's engagements
- c. District Councillors' Reports
- d. County Councillor's Report

33. TOWN FORUM:

34. ARRANGEMENTS FOR ANNUAL PARISH MEETING: Town Mayor to speak.

35. TO DELEGATE AUTHORITY TO THE AMENITIES COMMITTEE IN RESPECT OF DECISIONS RELATING TO USE OF SECTION 106 FUNDS. Town Mayor to speak.

36. NEIGHBOURHOOD PLAN UPDATE.

37. GUILDHALL: Cllr. Mrs. Spiller to speak.

- i) To agree location for mixing deck.

38. CORRESPONDENCE :

- a. Letters Received – various seasonal greetings.
- b. Meetings
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

39. TO CONSIDER QUOTATIONS RECEIVED:

- a. Conference System and Projection Screen - Deputy Mayor to speak.

40. TO DISCUSS TENANCY MATTERS: Town Clerk to speak.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST