

AXMINSTER TOWN COUNCIL

The Guildhall,
West Street,
Axminster,
Devon,
EX13 5NX

13/07/2016

Dear Councillor,

A meeting of the Cemetery Committee has been arranged for 24th October 2016 at 7.00p.m. in the Churchill Suite at Axminster Guildhall :

1. APOLOGIES

2. TO SIGN MINUTES OF MEETING HELD ON 18th JULY 2016

3. PUBLIC FORUM

4. TO DISCUSS ANY MATTERS ARISING FROM MINUTES OF MEETING HELD ON 18TH JULY 2016 NOT COVERED BY AGENDA ITEMS BELOW

5. TO REVIEW WASTE DISPOSAL PROCEDURES

6. MAINTENANCE AND REPAIR WORK

- a) Trees and Hedges, Fences and Walls, including update on rear boundary.
- b) Chapels, Gates and Seats
- c) Paths & access to graves and possibility of obtaining quotes for provision of easier access to Z Section
- d) Drainage

7. MEMORIAL MATTERS

- a) Levelling of soil on grave spaces.
- b) Grass on memorials after strimming.
- c) Ornaments on memorials and disappearance of same.
- d) Clarification of base sizes for memorials in Garden of Rest.
- e) Clarification of prior purchase of interment, or GOR spaces.
- f) Ensuring systems in place for all non-conformist interments.

8. CEMETERY REGULATIONS INCLUDING ACCESS WITH DOGS: To review cemetery regulations and amend if deemed appropriate.

9. TO REVIEW CEMETERY FEES IN LIGHT OF ANY RECOMMENDATIONS FROM E.D.D.C.

10. TO CONSIDER ITEMS FOR INCLUSION IN NEXT YEAR'S BUDGET INCLUDING NEW EQUIPMENT REQUIREMENTS AND REPAIR PROJECTS

To be taken In Committee :

Vice-chairman to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. STAFFING MATTERS

12. TO CONSIDER ANY QUOTES RECEIVED

Yours sincerely,

Hilary Kirkcaldie

Town Clerk