

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

8 November 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 13th November 2017 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.
2. DECLARATIONS OF INTEREST.
3. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, MINUTES OF MEETING HELD ON MONDAY 9th OCTOBER 2017: To be presented by Town Mayor
4. TO CONSIDER MATTERS ARISING FROM MINUTES OF 9TH OCTOBER 2017.
5. CASUAL VACANCY: To fill casual vacancy created by resignation of Cllr. Symes.
6. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 9th OCTOBER 2017: To be presented by Cllr. Hayward, Vice-chairman of the committee.
7. TO CONSIDER MATTERS ARISING FROM THE PLANNING COMMITTEE MEETING HELD ON 9TH OCTOBER 2017
8. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 30TH OCTOBER 2017: To be presented by Cllr. Hayward, Vice-Chairman of the committee.
9. TO CONSIDER MATTERS ARISING FROM THE PLANNING COMMITTEE MEETING HELD ON 30th October 2017
10. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE OLD COURTHOUSE COMMITTEE MEETING HELD ON THURSDAY 5TH OCTOBER 2017: To be presented by Cllr. Godbeer, Chairman of the committee.
11. TO CONSIDER MATTERS ARISING FROM THE OLD COURTHOUSE COMMITTEE MEETING HELD ON 5th OCTOBER 2017
12. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON MONDAY, 25TH SEPTEMBER 2017: To be presented by Cllr. Walden, Chairman of the committee.
13. TO CONSIDER MATTERS ARISING FROM THE MINUTES OF THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON 25TH SEPTEMBER
14. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON MONDAY, 23rd OCTOBER 2017: To be presented by Cllr. Walden, Chairman of the committee.
15. TO CONSIDER MATTERS ARISING FROM THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON 23rd OCTOBER 2017
16. TO DISCUSS PROPOSALS FOR EXETER TO WATERLOO LINE: Cllr. Walden to speak.
17. ROAD MARKINGS AT JUNCTION OF GEORGE STREET AND LYME STREET: Town Mayor to speak.
18. TOWN FORUM:
19. MATTERS OF URGENCY
20. MIXING DECK: Cllr. Walden to speak.
21. LITTER BINS: Town Clerk to speak.
22. TO UPDATE COMMITTEES: Town Mayor to speak.
23. FINANCIAL MATTERS:
 - a. To approve payments for October 2017
 - b. To Approve September Bank Reconciliation.
 - c. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
 - e. Parishes Together Fund – update.

- f. Responsible Financial Officer's Report
- g. To Consider Requests for Funding
 - i. Axminster New Youth Club
 - ii. R.I.S.E.
 - iii. Axminster Job Club
 - iv. Walking Netball
 - v. Axminster Health and Well-being Centre
 - vi. Axminster Churches Together.

24. TO RECIEVE WRITTEN REPORTS:

- a. Town Mayor's Announcements
- b. Town Mayor's engagements
- c. District Councillors' Reports
- d. County Councillor's Report

25. NEIGHBOURHOOD PLANNING UPDATE: Cllr. Moulding or Town Clerk to speak.

26. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
 - i. D.C.C. Highway Conferences – suggestions for agenda items
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

27. TO CONSIDER QUOTATIONS RECEIVED: Deputy Town Clerk to speak.

28. INSURANCE MATTER: Town Clerk to speak.

29. ARTS CAFE: Town Clerk to speak.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST