

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

4 October 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 9th October 2017 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, MINUTES OF MEETING HELD ON MONDAY 11TH SEPTEMBER 2017: To be presented by Town Mayor

4. TO CONSIDER MATTERS ARISING FROM MINUTES OF 11TH SEPTEMBER 2017.

5. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT, MINUTES OF MEETING HELD ON MONDAY 21ST AUGUST 2017: To be presented by Town Mayor

6. TO CONSIDER MATTERS ARISING FROM MINUTES OF MEETING HELD ON MONDAY 21ST AUGUST 2017

7. CASUAL VACANCY: To fill casual vacancy following resignation of Cllr. Symes.

8. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 11TH SEPTEMBER 2017: To be presented by Cllr. Hayward, Vice-chairman of the committee.

9. TO CONSIDER MATTERS ARISING FROM THE PLANNING COMMITTEE MEETING HELD ON 11TH SEPTEMBER 2017

10. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 25TH SEPTEMBER 2017: To be presented by Cllr. Watson, Chairman of the committee.

11. TO CONSIDER MATTERS ARISING FROM THE PLANNING COMMITTEE MEETING HELD ON 25TH SEPTEMBER 2017

12. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE TRAFFIC MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 25TH SEPTEMBER 2017: To be presented by Cllr. Watson, Chairman of the committee.

13. TO CONSIDER MATTERS ARISING FROM THE TRAFFIC MANAGEMENT COMMITTEE MEETING HELD ON 25TH SEPTEMBER 2017

14. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE OLD COURTHOUSE COMMITTEE MEETING HELD ON MONDAY 25TH SEPTEMBER 2017: To be presented by Cllr. Godbeer, Chairman of the committee.

15. TO CONSIDER MATTERS ARISING FROM THE OLD COURTHOUSE COMMITTEE MEETING HELD ON 25TH SEPTEMBER 2017

16. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE OLD COURTHOUSE COMMITTEE MEETING HELD ON THURSDAY 5TH OCTOBER 2017: To be

presented by Cllr. Godbeer, Chairman of the committee.

17. TO CONSIDER MATTERS ARISING FROM THE OLD COURTHOUSE COMMITTEE MEETING HELD ON 5TH OCTOBER 2017

18. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON WEDNESDAY, 25TH SEPTEMBER 2017: To be presented by Cllr. Walden, Chairman of the committee.

19. TO CONSIDER MATTERS ARISING FROM THE MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON 25TH SEPTEMBER

20. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON MONDAY, 25TH SEPTEMBER 2017: To be presented by Cllr. Walden, Chairman of the committee.

21. TO CONSIDER MATTERS ARISING FROM THE MINUTES OF THE BUILDINGS AND FINANCE COMMITTEE MEETING HELD ON 25TH SEPTEMBER

22. TO RECEIVE AND, IF THOUGHT FIT, APPROVE AND ADOPT MINUTES OF THE RISK AND EMERGENCY PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3RD OCTOBER 2017: To be presented by Cllr. Walden, Chairman of the committee.

23. TO CONSIDER MATTERS ARISING FROM THE OLD RISK AND EMERGENCY PLANNING COMMITTEE MEETING HELD ON 3RD OCTOBER 2017

24. AXMINSTER TOGETHER: Cllr. Moulding to speak.

25. TOWN FOURM:

26. THE RE-DESIGNATION OF AXE VALLEY ACADEMY: Cllr. Moulding to speak.

27. TO OPEN INVITATION FOR NOMINATIONS FOR ROBIN CROSS MEMORIAL AWARD AND DISCUSS ARRANGEMENTS FOR JUDGING: Town Mayor to speak.

28. TO NOMINATE COUNCILLORS FOR POLICY WORKING PARTY: Town Mayor to speak.

29. FINANCIAL MATTERS:

- a. To approve payments for August 2017
- b. To Approve July Bank Reconciliation.
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
- e. Parishes Together Fund – to consider any further projects for remaining funds.
- f. Quarterly Budget Report
- g. Responsible Financial Officer's Report.
- h. To Consider Requests for Funding
 - i. Axminster New Youth Club
 - ii. R.I.S.E.
 - iii. Axminster Churches Together
 - iv. Walking Netball
 - v. Axminster Health and Well-being Centre

23. TO RECEIVE WRITTEN REPORTS:

- a. Town Mayor's Announcements
- b. Town Mayor's engagements
- c. District Councillors Reports
- d. County Councillor's Report

24. NEIGHBOURHOOD PLANNING UPDATE: Cllr. Moulding or Town Clerk to speak.

25. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
 - i. D.C.C. Highway Conferences – suggestions for agenda items
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

26. STAFFING MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST