

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

9 August 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 14TH August 2017 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 10TH JULY 2017

4. TO CO-OPT NEW COUNCILLORS FOR TOWN AND RAYMONDS HILL WARDS.

5. NEW COUNCILLORS TO SIGN DECLARATIONS OF ACCEPTANCE OF OFFICE.

6. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

7. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

8. TO CONSIDER MATTERS ARISING FROM MINUTES OF 10TH JULY 2017

9. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

10. COMMITTEE REPORTS: To receive and, if thought fit, approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 10th July 2017, to be presented by the Vice-Chairman of the Committee, Cllr. Hayward.
- b. PLANNING: Dated 31st July 2017, to be presented by the Vice-Chairman of the Committee, Cllr. Hayward.
- c. CEMETERY: Dated 31st July 2017, to be presented by the Chairman of the Committee, Cllr. Walden.
- d. BUILDINGS AND FINANCE COMMITTEE: Dated 6TH July 2017 to be presented by the Chairman of the Committee, Cllr. Walden.

11. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:

- a. PLANNING: Dated 10th July 2017
- b. PLANNING: Dated 31st July 2017
- c. CEMETERY: Dated 31st July 2017
- d. BUILDINGS AND FINANCE: Dated 6th July 2017

12. TO CONSIDER REQUEST FOR IN-FILLING OF SMALL POTHOLES: Town Clerk to speak.

13. FINANCIAL MATTERS:

- a. To approve payments for July 2017
- b. To Approve June Bank Reconciliation.
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
- d. To consider requests for financial assistance and grant payments
 - i. R.I.S.E.

- ii. Axminster Churches Together
- iii. Axminster New Youth Club
- iv. Tourist Information Centre.
- v. Axe Valley Ring and Ride.
- e. Parishes Together Fund
 - i. Christmas Lights
 - ii. Devon Air Ambulance Night Landing Project.
- f. To Approve Purchase of New Battery Powered Strimmer for Handyman.
- g. To Discuss Community Funding for Nighttime Helicopter Landing at Cloakham.
- h. To Discuss Internet Transmission and Security Matters.
- i. To Consider Insurance Renewal.
- i. Responsible Financial Officer's Report
 - i. General Points
 - ii. Business Water Supplier
 - iii. Banking arrangements - report from working party.

13. TO DISCUSS OPTIONS FOR PIPPINS: Town Mayor to speak.

14. NEIGHBOURHOOD PLANNING UPDATE: Cllr. Moulding or Town Clerk to speak.

15. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
 - i. E.D.D.C. – Communities working together – Knowle, 29th September 9.30-2.00 p.m.
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. TO REVIEW QUOTES RECEIVED FOR GUTTER CLEARING

17. TO CONSIDER QUOTES RECEIVED FOR ELECTRICAL INSPECTIONS

18. TO APPROVE MEMORANDUM OF UNDERSTANDING WITH TEMPORARY TENANT.

19. TO DISCUSS TENANCY ARRANGEMENTS FOR PIPPINS.

20. STAFFING MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST