

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

5 July 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 10th July 2017 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 12TH JUNE 2017

4. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

5. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

6. TO CONSIDER MATTERS ARISING FROM MINUTES OF 12TH JUNE 2017

7. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

8. COMMITTEE REPORTS: To receive and if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 12th June 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
- b. PLANNING: Dated 26th June 2017, to be presented by the Vice-Chairman of the Committee, Cllr. Watson.
- c. AMENITIES: Dated 28th June 2017, to be presented by the Chairman of the Committee, Cllr. Walden.
- d. BUILDINGS AND FINANCE COMMITTEE: Dated 6TH July 2017 to be presented by the Chairman of the Committee, Cllr. Walden.

9. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:

- a. PLANNING: Dated 12th June 2017
- b. PLANNING: Dated 2^{6th} June 2017
- c. AMENITIES: Dated 28th June 2017
- d. BUILDINGS AND FINANCE: Dated 6th July 2017

10. FINANCIAL MATTERS:

- a. To approve payments for June 2017
- b. To report matters approved for expenditure by Town Mayor/Committee Chairmen .
- c. To consider requests for financial assistance
 - i. Light Up Axminster
 - ii. R.I.S.E.
 - iii. Axminster Churches Together
- d. Parishes Together Fund – update
- e. Responsible Financial Officer's Report

- i. To Consider Quarterly Budget Report.
- ii. Business Water Supplier
- iii. Banking arrangements.

11. TO CONSIDER EMPLOYING A YOUTH WORKER: Cllr. Rowe to speak.

12. UPDATE ON PROPOSED ROAD CLOSURE AT STONEY LANE: Town Clerk to speak.

13. NEIGHBOURHOOD PLANNING UPDATE AND TO CONSIDER EXPRESSING INTEREST IN FUNDING BEING MADE AVAILABLE FOR TOWN BYPASS: Cllr. Moulding to speak.

14. UPDATE ON CASUAL VACANCY: Town Clerk to speak.

15. TO DISCUSS POSSIBILITY THAT LEISURE CENTRE MIGHT BE UN-STAFFED: Cllr. Walden to speak.

16. CORRESPONDENCE :

- a. Letters Received
 - i. Environment Agency/D.C.C. re flood protection measure at Millbrook
 - ii. Various regarding condition of play areas on new development sites.
- b. Meetings
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. TO CONSIDER QUOTES RECEIVED FOR TRACTOR INSURANCE

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST