

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 June 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 12th June 2017 at 7.30 p.m. at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.

2. TOWN MAYOR'S ANNOUNCEMENTS.

3. DECLARATIONS OF INTEREST.

4. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 8th MAY 2017

5. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Engagements

6. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 8TH MAY 2017

8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

9. COMMITTEE REPORTS: To receive and if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PIPPINS: Dated 26th April 2017, to be presented by the Chairman of the Committee, Cllr. Walden.
- b. PLANNING: Dated 8th May 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
- c. PLANNING: Dated 22nd May 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
- d. TRAFFIC MANAGEMENT: Dated 22nd May 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
- e. OLD COURTHOUSE COMMITTEE; Dated 22rd May 2017, to be presented by the Chairman of the Committee, Cllr. Godbeer.
- f. RISK AND EMERGENCY PLANNING COMMITTEE: Dated 8th June 2017 to be presented by the Chairman of the Committee, Cllr. Walden.

10. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:

- a. PIPPINS: Dated 26th April 2017
- b. PLANNING: Dated 8th May 2017
- c. PLANNING: Dated 22nd May 2017
- d. TRAFFIC MANAGEMENT: Dated 22nd May 2017
- e. OLD COURTHOUSE: Dated 22nd May 2017
- e. RISK AND EMERGENCY PLANNING: Dated 8th June 2017

11. FINANCIAL MATTERS:

- a. To approve payments for May 2017
- b. To report matters approved for expenditure by Town Mayor/Committee Chairmen

- c. To consider requests for financial assistance
- d. Parishes Together Fund – update
- e. To consider Annual Accounts
- f. Responsible Financial Officer’s Report
 - i. To review Santander Business Bond
 - ii. Business Water Supplier
 - iii. Banking arrangements.

12. TO CONSIDER ROLLING PROGRAMME OF SEAT REPLACEMENT.

13. TO CONSIDER PROPOSED TRAFFIC CALMING SCHEME FOR STONEY LANE.

14. NEIGHBOURHOOD PLANNING UPDATE: Cllr. Moulding to speak.

15. JUBILEE FIELD UPDATE: Cllr. Walden to speak.

16. TO APPROVE BEING A SIGNATORY TO THE UPDATED COMMUNITY ROAD WARDEN SCHEME Town Clerk to speak.

17. CORRESPONDENCE :

- a. Letters Received
 - i. Offer of Space in Advertising Brochure.
 - ii. D.C.C. – re renewal of temporary diversion order on FP80.
- b. Meetings
- c. Reports Received - the following reports are available for consultation in the office:
 - i. East Devon L.A.G. Minutes
 - ii. Healthwatch Devon.

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. TO CONSIDER QUOTES RECEIVED FOR VARIOUS WORKS AT TOWN COUNCIL PROPERTIES

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST