

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

9 March 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 13th March 2017 **at 7.30 p.m. FOLLOWING THE PLANNING COMMITTEE MEETING WHICH WILL START AT 6.00 P.M.** at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** interest before any discussion takes place.

1. APOLOGIES.
2. DECLARATIONS OF INTEREST.
3. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 13th FEBRUARY 2017.
4. TO RECEIVE REPORTS OR PRESENTATIONS
 - a. Police
 - b. County Councillor
 - c. District Councillors
 - d. Town Mayor's Announcements
 - e. Town Mayor's Engagements
6. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.
7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 13th FEBRUARY 2017
8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.
9. COMMITTEE REPORTS: To receive and if thought fit approve and adopt the reports, copies herewith, of the following committees:
 - a. PLANNING: Dated 13TH February 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
 - b. OLD COURTHOUSE: Dated 6th March 2017 to be presented by the Chairman of the Committee, Cllr. Godbeer.
10. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:
 - a. PLANNING: Dated 13th February 2017
 - b. OLD COURTHOUSE: Dated 6th March 2017
11. FINANCIAL MATTERS:
 - a. To approve payments for February 2017.
 - b. To approve bank reconciliation for January 2017.
 - c. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i. Fault on smoke alarm at Guildhall
 - ii. Additional lighting on stage at Guildhall
 - iii. Removal of ivy on shed at Old Courthouse
 - d. To consider requests for financial assistance.
 - i. Citizens Advice Bureau
 - ii. Axe Valley Ring and Ride.
 - iii.
 - e. To Receive Responsible Financial Officer's Report.
 - f. To Approve Funding for Dropped Kerbs on Permissive Path at Weycroft.
12. TO RESPOND TO DRAFT RECOMMENDATIONS FOR ELECTORAL REVIEW OF EAST DEVON.
13. HIGHWAY MATTERS: Town Clerk to speak.

14. HEALTH SERVICE MATTERS:

- a. Closure of Seaton Hospital
- b. Response to cessation of telephone requests to surgery for repeat prescriptions.
- c. To consider night-landing site for Devon Air Ambulance.
- d. To respond to Devon Acute Services Review.

15. SIGNAGE: CLLR. MOULDING TO SPEAK.

16. TO RESPOND TO DRAFT RECOMMENDATIONS FOR STRATEGIC REVIEW OF GREATER EXETER:
Town Mayor to speak.

17. ARRANGEMENTS FOR ANNUAL PARISH MEETING

18. CLLR MOULDING TO PROPOSE THAT THIS COUNCIL INTRODUCES A PROTOCOL FOR COUNCILLORS FOR SAFEGUARDING VULNERABLE ADULTS AND CHILDREN IN THE COMMUNITY.

19. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
- c. Reports Received - the following reports are available for consultation in the office:

To be taken in Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. TO CONSIDER QUOTES FOR WORKS AT OLD COURTHOUSE & GUILDHALL

- a. Floor Washer
- b. Crockery
- c. Sound mixer
- d. Lock
- e. Bar fittings
- f. Projector screens

21. TO CONSIDER QUOTES FOR REPLACEMENT MOWER AT CEMETERY

22. TO CONSIDER LETTER TO TENANTS.

23. TO REPORT ON INSURANCE MATTERS.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST