

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 March 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 13th February 2017 **at 7.30 p.m. FOLLOWING THE PLANNING COMMITTEE MEETING WHICH WILL START AT 6.15 P.M.** at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.
2. TO PAY TRIBUTE TO THE LATE CLLR. MRS. HULL.
3. DECLARATIONS OF INTEREST.
4. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 9th JANUARY 2016.
5. TO RECEIVE REPORTS OR PRESENTATIONS
 - a. Police
 - b. County Councillor
 - c. District Councillors
 - d. Town Mayor's Announcements
 - e. Town Mayor's Engagements
6. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.
7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 9th JANUARY 2017
8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.
9. COMMITTEE REPORTS: To receive and if thought fit approve and adopt the reports, copies herewith, of the following committees:
 - a. PLANNING: Dated 12TH December 2016, to be presented by the Chairman of the Committee, Cllr. Watson.
 - b. PLANNING: Dated 9th January 2017, to be presented by the Chairman of the Committee, Cllr. Watson.
 - c. PLANNING: Dated 30th January 2017 was not quorate.
 - d. PIPPINS: Dated 28th September 2016 to be presented by the Chairman of the Committee, Cllr. Walden.
 - e. TRAFFIC MANAGEMENT: Dated 30th January 2017 to be presented by the Chairman of the Committee, Cllr. Watson.
 - f. OLD COURTHOUSE: Dated 30th January 2017 was not quorate.
 - g. EMPLOYMENT: Dated 6th February 2017 to be presented by the Chairman of the Committee, Cllr. Hayward.
10. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:
 - a. PLANNING: Dated 12th December 2016
 - b. PLANNING: Dated 9th January 2017
 - c. PLANNING: Dated 30th January 2017
 - d. PIPPINS: Dated 28th September 2016
 - e. TRAFFIC MANAGEMENT: Dated 30th January 2017
 - f. OLD COURTHOUSE: Dated 30th January 2017
 - g. EMPLOYMENT: Dated 6th February 2017

11. FINANCIAL MATTERS:

- a. To approve payments for January.
- b. To approve bank reconciliation for December.
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i. Drains at Old Courthouse
 - ii. Dehumidifier for Old Courthouse
 - iii. Floor covering for Constable's room at Old Courthouse
 - iv. Fault on smoke alarm at Guildhall
 - v. Additional lighting on stage at Guildhall
- d. To consider requests for financial assistance.
 - i. Axminster Community Primary Academy – Library Improvements
- e. To Receive Responsible Financial Officer's Report.

12. TO RESPOND TO DRAFT RECOMMENDATIONS FOR ELECTORAL REVIEW OF DEVON.

13. HIGHWAY MATTERS: Town Clerk to speak.

- a. West Street Closure update
- b. Drainage concerns at West Street / Trafalgar Way roundabout
- c. Signage at former Rendells site, Chard Road
- d. Permissive Path update
- e. Proposed works to pavement between South Street and Trinity Square.
- f. North Street Traffic
- g. Jubilee Fountain.

14. JUBILEE FIELD: Cllr. Walden to update council.

15. HEALTH SERVICE MATTERS: Cllr. Moulding to speak.

16. WEBSITE UPDATE: R.F.O./ Town Mayor to speak.

17. REPORT ON JANUARY LOCAL ACTION GROUP MEETING: Cllr. Moulding to speak.

18. ARRANGEMENTS FOR ANNUAL PARISH MEETING

19. REPORT ON MEETING WITH ENVIRONMENT AGENCY: Cllr. Godbeer to speak.

20. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
 - i. To note L.A.G. 9th March at Seaton.
- c. Reports Received - the following reports are available for consultation in the office:

To be taken in Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. TO APPROVE QUOTE FOR WORKS AT OLD COURTHOUSE & GUILDHALL

22. TO CONSIDER LETTER TO TENANTS.

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST