

AXMINSTER TOWN COUNCIL

Members of the Committee: Cllrs. Farrow (Chair), Birnie, Bourne, Brooker (A), Burrough, Leat, Walden and Willey.

The Guildhall,
Axminster,
Devon.

17 May 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the Strategy & Finance Committee which will take place at the Axminster Guildhall at 7.00 p.m. on Monday 22nd May 2023.

This meeting will be recorded, and recordings will be held for one year by the town council. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If you wish to speak, please raise your hand and you will be invited to speak by the Chair. Voting will also take place by show of hands and the Chair will indicate the votes have been noted.

Members and the public are reminded that remarks must be addressed through the Chair.

Members are reminded:

- a) Of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** one.
- b) That in reaching decisions they should take into consideration the Town Council's decision to reduce its carbon footprint in the light of the **climate/environment emergency**.
- c) To ensure that their discussions include full consideration of the points set out in the Town Council's **risk management** strategy.

Public Forum Session (limited to 15 minutes or as otherwise agreed by presiding Chair).

SF23/013

To elect a Chair of the Strategy & Finance Committee for FY23-24.

SF23/014

To elect a Vice-Chair of the Strategy & Finance Committee for FY23-24.

SF23/015i)

To note members of this committee present:

SF23/015ii)

To receive and, if thought fit, approve apologies for absence (and reasons therefore):

LGA 1972 S.85 (1)

SF23/015iii)

To note members of the committee not otherwise present and to receive any other apologies for absence:

SF23/016

To receive any declarations of interest from members of the committee in relation to items of business on this agenda and to note any dispensations previously afforded.

This does not preclude the need for members to declare any additional interests that may arise during the meeting.

Continued overleaf.

SF23/017

To consider and, if thought fit, to approve the minutes of the Strategy & Finance Committee meeting held 27th February 2023 and to consider any matters arising from those minutes.

SF23/018

To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960.

SF23/019

Business to be considered:

- a) To consider the Town Council's Emergency Planning Policy (Strategy)
- b) To consider Axminster Town Council's responsibilities and requirements in respect of waste management policy and protocol in the parish.
- c) To consider the Town Council's ICO/GDPR/Data Retention and Storage Compliance review.
- d) To consider the timetable and programme for the Town Council's Policy reviews FY23-24.
- e) To consider the Town Council's Strategic Plan, direction and aims & objectives for the next 12-24-48 months.
- f) To note current "live" and "pending" projects and to receive a report from Clerk on the resourcing issues pertinent to each.

SF23/020

To consider any matters considered as urgent by presiding Chair for discussion/notation only:

SF23/021

Vice-Chair to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Committee business to be considered in Part Two:

SF23/022 (IC)

To receive further update from the Clerk on the matter previously considered at FULL Council on 30/01/2023, namely:

EFC23/009 (IC) To consider matters pertaining to the Axminster Guildhall.

This matter is deemed confidential as it pertains to financial, legal & employment information considered commercially sensitive.

With no further business to attend to, the Chair will bring the meeting to an end.

Yours sincerely,

Paul Hayward
Town Clerk

17th May 2023