

AXMINSTER TOWN COUNCIL

To: Cllrs. Farrow (JF) (Chair), Sedgewick (AS) (Vice-Chair), Birnie (SBI.), Bourne (ABO.), Brooker A (ABr.), Brooker S (SBr.), Burrough (KB), Holt (SH), Huskisson (AH), Leat (SL), Mynard (MM), Paice (EP), Spurway (MS), Steadman (BS) and Walden (JW).

The Guildhall,
Axminster, Devon

5 July 2022

Dear Councillor,

You are hereby summoned to attend an ORDINARY Meeting of the FULL Town Council which will take place on Monday, 11th July 2022 at 7.00pm. at the Guildhall, West Street, Axminster (in person).

This meeting will be recorded, and recordings will be held for one year by the Town Council. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded. If you wish to speak, please raise your hand and you will be invited to speak by the Chair. Voting will normally take place by show of hands and the Chair will indicate the votes have been noted.

Members and the public are reminded that **remarks must be addressed through the person chairing the meeting.**

Members are reminded:

- a) *Of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary one.***
- b) *That in reaching decisions they should take into consideration the Town Council's decision to reduce its carbon footprint in the light of the **climate/environment emergency.***
- c) *To ensure that their discussions include full consideration of the points set out in the Town Council's **Risk Assessment Management** policy..*

Chair to highlight fire exits and Guildhall fire precautions.

- i) Public Forum session (limited to 15 minutes or as otherwise agreed by Chair presiding).**
- ii) Presentation from Vicky Whitworth, Chardstock Eco-Group, followed by questions.**

FC22/141

To note members present:

FC22/142

To note and, if thought fit, to approve apologies for absence (and reasons thereof):
(LGA 1972 s.85 (1))

FC22/143

To note members of Council who are neither present nor whose absence has been approved (as above); to receive any other apologies for absence:

Continued Overleaf.

FC22/144

To receive any declarations of interest from members of the committee in relation to items of business on this agenda and to note any dispensations previously afforded:

This does not preclude the need for members to declare any additional interests that may arise during the meeting.

At the FULL Council meeting held 14/02/2022, Cllr. Farrow was afforded a dispensation* to discuss and vote upon matters pertaining to parish allotments. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of Cllr. Farrow's disclosable pecuniary interests as set out in the Register of Members Interests.

** Localism Act 2011 (s.33)*

At the Strategy & Finance Committee meeting held 27/06/2022, Cllr. Farrow and Cllr. Leat were afforded dispensations* to discuss and vote upon matters pertaining to the Guildhall, Axminster. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of their disclosable pecuniary interests as set out in the Register of Members Interests.

** Localism Act 2011 (s.33)*

FC22/145i)

To consider and, if thought fit, to approve the minutes of the Extraordinary Meeting of the FULL Council held on Monday 27th June 2022 as previously circulated to members and published online:

FC22/145ii)

To consider any matters arising from the minutes of that meeting:

FC22/146

To note the minutes of the following Committee meetings held (as dated below) and to consider any matters arising from those minutes:

- a) Strategy and Finance Committee meeting - 27th June 2022
- b) Operations Committee meeting - 5th July 2022

FC22/147

To consider the recommendations from those committees (as per the minutes published online) and, if thought fit, to approve these as Council policy (by way of resolution): *

** Only recommendations which fall outside of the relevant Committee's Terms of Reference require FULL Council approval, unless the relevant Committee has formally deferred the decision to FULL Council, as specified within the minutes of that meeting.*

FC22/148

To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 (other than those already shown below as Part Two business – see agenda items FC22/153(IC) to FC22/154(IC) incl.):

Continued Overleaf.

FC22/149

To consider Council's financial matters:

- a) To consider and, if thought fit, to approve and ratify payments for June 2022.
- b) To receive, and note, Responsible Financial Officer's Report and financial pack for June 2022 in the new standardised format incl. Q1 Budget Monitor report.
- c) Questions to the RFO on these accounts/financial reports.
- d) To consider any matters pertaining to the Town Council's ongoing Risk Management Assessments.

FC22/150

To consider planning matters:

- a) To consider any planning applications awaiting consideration (and decision)
Hyperlinks to EDDC website can be found using the blue highlighted applications references.

None at the time of the agenda publication.

- b) To ratify planning decisions made by way of delegated authority afforded to Chair of Planning Committee, Cllr. Leat, and the Council's Proper Officer.
Hyperlinks to EDDC website can be found using the blue highlighted applications references.

i) [22/1177/FUL](#) – 36 The Cricketers, Axminster. EX13 5RQ. Addition of conservatory (retrospective).
The Town Council supported this application.

ii) [22/1298/TRE](#) – Marrak. Crewkerne Road. EX13 5TE. Works to two trees; T1 and T2.
The Town Council supported this application.

Council Business to be considered:

FC22/151

To note correspondence from parishioners re: anti-social behaviour in the Lyme Close / Foxhill area and to agree Town Council's actions in this respect.

FC22/152

Vice-Chair to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council Business to be considered (Part TWO – Confidential)

FC22/153 (IC)

**To consider matters pertaining to the future governance, finances and operational status of the new Axminster Skatepark (where the Town Council is a primary funding partner).
*This matter is deemed confidential due to the commercially sensitive nature of the business to be discussed particularly in respect of funding agreements between EDDC and the Town Council.***

Continued Overleaf.

FC22/154 (IC)

To consider matters pertaining to the governance, maintenance and future operational capability of the Guildhall and the Council's relationship with the Guildhall Management Committee.

This matter is deemed confidential due to the commercially sensitive nature of the business to be discussed.

With no further business to be considered, the Chair will close the meeting.

Paul Hayward

TOWN CLERK

5th July 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings

No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings.

This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public