

AXMINSTER TOWN COUNCIL

To: Cllrs. Farrow (JF) (Chair), Sedgewick (AS) (Vice-Chair), Birnie (SBI.), Brooker A (AB), Brooker S (SBr.), Burrough (KB), Holt (SH), Huskisson (AH), Leat (SL), Mynard (MM), Paice (EP), Spurway (MS), Steadman (BS) and Walden (JW)

The Guildhall,
Axminster, Devon

22 March 2022

Dear Councillor,

You are hereby summoned to attend an Extraordinary meeting of the FULL Town Council which will take place on Monday, 28th March 2022 at 7.00pm. at the Guildhall, West Street, Axminster (in person) immediately prior to the scheduled Strategy & Finance Committee meeting.

This meeting will be recorded, and recordings will be held for one year by the Town Council. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded. If you wish to speak, please raise your hand and you will be invited to speak by the Chair. Voting will normally take place by show of hands and the Chair will indicate the votes have been noted.

Members and the public are reminded that **remarks must be addressed through the person chairing the meeting.**

Members are reminded:

- a) *Of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary one.***
- b) *That in reaching decisions they should take into consideration the Town Council's decision to reduce its carbon footprint in the light of the **climate/environment emergency.***
- c) *To ensure that their discussions include full consideration of the points set out in the Town Council's **risk management** strategy.*

Chair to highlight fire exits and extant fire precautions and to remind those present of any ongoing CV19 measures or health/hygiene precautions.

Public Forum session (limited to 15 minutes or as otherwise agreed by Chair presiding).

EFC22/001

To note members present:

EFC22/002

To note and, if thought fit, to approve apologies for absence (and reasons thereof):
(LGA 1972 s.85 (1))

EFC22/003

To note members of Council who are neither present nor whose absence has been approved (as above); to receive any other apologies for absence:

Continued Overleaf

EFC22/004

To receive any declarations of interest from members of the committee in relation to items of business on this agenda and to note any dispensations previously afforded:

This does not preclude the need for members to declare any additional interests that may arise during the meeting.

At the FULL Council meeting held 14/02/2022, Cllr. Farrow was afforded a dispensation* to discuss and vote upon matters pertaining to parish allotments. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of Cllr. Farrow's disclosable pecuniary interests as set out in the Register of Members Interests.

* *Localism Act 2011 (s.33)*

EFC22/005

The minutes of the Ordinary meeting of the FULL Council held on Monday 14th March 2022 will be considered by Council at the next scheduled Ordinary meeting of the FULL Council on 11th April 2022.

EFC22/006

To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 (other than those already shown below as Part Two business – see agenda items EFC22/011 to 013 incl.):

Council Business to be considered:

EFC22/007

To consider candidates for co-option as Town Councillor to fill the Casual Vacancy for the Weycroft Ward of Axminster created by the resignation of former Councillor, Charles Hall, and to vote for the co-option of the replacement Councillor.

(S.87(2) OF THE Local Government Act 1972)

EFC22/008

To consider how the Town Council (and the wider Axminster community) might support refugees from Ukraine at this time.

EFC22/009

To consider any matters of urgency for noting / Chair's announcements.

EFC22/010

To note the date of the next FULL (ordinary) meeting of the Town Council; 11th April 2022.

Vice-Chair to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Continued Overleaf

Council Business to be considered in confidential session (also known as Part Two): (Public Bodies (Admission to Meetings) Act 1960 Section 2)

EFC22/011 (IC)

To consider a confidential employment matter regarding the recommendation of the Employment Committee meeting held 25th March 2022 relating to the recruitment of the permanent Clerk/RFO to the Town Council; To agree contractual terms and conditions, hours of work, remuneration, superannuation and any other matters deemed appropriate. (This matter is deemed confidential due to the fact that it relates to employment matters of a 3rd party who have requested that their private data remains undisclosed).

EFC22/012 (IC)

To consider a confidential matter pertaining to the Town Council's relationship and day-to-day co-operation with the Guildhall Management Committee. (This matter is deemed confidential due to the nature of the business to be considered).

EFC22/013 (IC)

To consider a confidential matter pertaining to the progression of the Axminster Skate Park project and the Town Council's involvement with the project development and funding and to consider how the Town Council might support the project financially. (This matter is deemed confidential due to the commercially sensitive and legal nature of the business to be considered).

With no further business to be considered, the Chair will close the meeting.

Paul Hayward

LOCUM TOWN CLERK

22nd March 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings

No prior notification is needed but it would be helpful if you could let the Chair, or Clerk, know that you plan to film or record so that the necessary arrangements can be made to provide reasonable facilities for you to report on meetings.

This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public