

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

7 March 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Town Council which will take place on Monday, 9th January 2017 **at 7.30 p.m. FOLLOWING THE PLANNING COMMITTEE MEETING WHICH WILL START AT 6.15 P.M.** at The Guildhall to transact the following:

Members are reminded of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary interest** before any discussion takes place.

1. APOLOGIES.

2. DECLARATIONS OF INTEREST.

3. TO APPROVE MINUTES OF MEETING HELD ON MONDAY 12TH DECEMBER 2016.

4. TO RECEIVE REPORTS OR PRESENTATIONS

- a. Police
- b. County Councillor
- c. District Councillors
- d. Town Mayor's Announcements
- e. Town Mayor's Engagements

5. TOWN FORUM: The duration of this to be at the discretion of the Town Mayor.

6. JUBILEE FIELD: Cllr. Walden to report on outcome of meeting of Amenities Committee.

7. TO CONSIDER MATTERS ARISING FROM MINUTES OF 12TH NOVEMBER 2016

8. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

9. COMMITTEE REPORTS: To receive and if thought fit approve and adopt the reports, copies herewith, of the following committees:

- a. PLANNING: Dated 12TH December 2016, to be presented by the Chairman of the Committee, Cllr. Watson.
- b. BUILDINGS AND FINANCE: Dated 26th September 2016 to be presented by the Chairman of the Committee, Cllr. Rowe.
- c. PIPPINS: Dated 28th September 2016 to be presented by the Chairman of the Committee, Cllr. Walden.
- d. AMENITIES: Dated 18th October 2016 to be presented by the Chairman of the Committee, Cllr. Walden.
- e. BUILDINGS AND FINANCE: Dated 4th November 2016 to be presented by the Chairman of the Committee, Cllr. Hayward.

10. MATTERS ARISING FROM COMMITTEE REPORTS: To raise any matters arising from the above reports:

- a. PLANNING: Dated 12th December 2016
- b. BUILDINGS AND FINANCE: Dated 26th September 2016
- c. PIPPINS: Dated 28th September 2016
- d. AMENITIES: Dated 18th October 2016
- e. BUILDINGS AND FINANCE: Dated 4th November 2016

11. FINANCIAL MATTERS:

- a. To approve payments for December.
- b. To approve bank reconciliation for October.
- c. To report matters approved for expenditure by Town Mayor/Committee Chairmen.
 - i. Repairs to C.C.T.V.

- d. To consider requests for financial assistance.
- e. Parishes Together Fund – update
- f. To Receive Responsible Financial Officer’s Report.
- g. 2017-2018 Budget - to consider proposals for budget and precept.

12. TO RESPOND TO DISTRICT COUNCIL CONSULTATION ON PUBLIC SPACE PROTECTION ORDERS:.

13. UPDATE ON HIGHWAY MATTERS: Town Clerk to speak.

14. TO CONSIDER PROPOSED DATES FOR MEETINGS IN 2017

15. REPORT ON DECEMBER LOCAL ACTION GROUP MEETING: Cllr. Moulding to speak.

16. CORRESPONDENCE :

- a. Letters Received
- b. Meetings
 - i. To note L.A.G. 26th January at Colyton.
- c. Reports Received - the following reports are available for consultation in the office:

To be taken In Committee :

If appropriate, Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. STAFFING MATTERS

Yours sincerely,

Hilary Kirkcaldie

TOWN CLERK

ALL PUBLIC MEETINGS OF THE TOWN COUNCIL, WITH THE EXCEPTION OF THE EMPLOYMENT COMMITTEE AND ANY MATTERS AT OTHER MEETINGS WHICH ARE TAKEN IN COMMITTEE, ARE RECORDED AND THE RECORDINGS ARE AVAILABLE ON REQUEST