

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

8 September 2021

Dear Councillor,

You are hereby summoned to attend a Meeting of the Town Council which will take place on Monday, 13TH September 2021 at 7.00pm. at the Guildhall.

This meeting will be recorded, and recordings will be held for one year by the town council. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded. If you wish to speak, please raise your hand and you will be invited to speak by the chairman. Voting will normally take place by show of hands and the chairman will indicate the votes have been noted.

Members and the public are reminded that **remarks must be addressed through the person chairing the meeting.**

Members are reminded:

- a) Of their obligation to **declare the existence and nature of any personal interests** they may have in any items to be considered at this meeting and to **withdraw if it is a pecuniary** one. In virtual meetings, if members have a pecuniary interest, they will be placed in the 'waiting room' where they cannot hear or participate in discussion and voting.
- b) That in reaching decisions they should take into consideration the Town Council's decision to reduce its carbon footprint in the light of the **climate/environment emergency**.
- c) To ensure that their discussions include full consideration of the points set out in the Town Council's **risk management** strategy.

1. TO RECEIVE AND APPROVE APOLOGIES.

2. TO NOTE THOSE NOT PRESENT.

3. DECLARATIONS OF INTEREST.

4. TO RECEIVE AND IF THOUGHT FIT APPROVE AND ADOPT MINUTES OF MEETING HELD ON 12th July 2021: To be presented by the Town Mayor – i) approve for accuracy. ii) adopt as policy.

5. TO RECORD RESIGNATION OF CLLR. SLEIGH.

6. TO CONSIDER APPLICATION TO FILL CASUAL VACANCY AT WEYCROFT

7. MATTERS AND ACTIONS ARISING FROM THE AUGUST TOWN COUNCIL MEETING.

8. TOWN FORUM.

9. FINANCIAL MATTERS:

- a. To Approve payments for August
- b. Responsible Financial Officer's Report.
- c. To consider request to fund cost of legal fees associated with Skatepark.
- d. Action in Axminster Funding Request.

10. TO CONSIDER PROPOSED CHANGES IN THE LOCAL TRAIN TIMETABLE

11. TO CONSIDER LETTER FROM MEMBER OF PUBLIC RE TRAFFIC:

12. TO CONSIDER HEADS OF TERMS FOR JUBILEE FIELD.

13. AXMINSTER CHILDREN'S COMMUNITY ART EXHIBITION: Town Mayor to speak.

14. TO RESPOND TO CONSULTATION ON DISTRICT COUNCIL DRAFT GAMBLING POLICY.

15. TO CONSIDER MINUTES FROM VARIOUS COMMITTEES, AMONG WHICH:

- a. PLANNING: Dated 16th August 2021 to be presented by the Chairman or a member of

- the Planning Committee, - i) approve for accuracy. ii) adopt as policy.
- b. Matters arising from the above meeting.
 - c. HEALTH AND SAFETY SUB-COMMITTEE: Dated 17th August 2021, to be presented by the Chairman of the Sub-committee, Cllr. Walden
 - d. Matters Arising from the above meeting.
 - e. EMPLOYMENT: Dated 17th August 2021, to be presented by the Chairman or a member of the Committee, - i) approve for accuracy. ii) adopt as policy.
 - f. Matters arising from the above meeting.
 - g. STRATEGY AND FINANCE: Dated 23rd August 2021 to be presented by the Chairman or a member of the Committee, - i) approve for accuracy. ii) adopt as policy.
 - h. PLANNING: Dated 6th September 2021 to be presented by the Chairman or a member of the Planning Committee, - i) approve for accuracy. ii) adopt as policy.
 - i. Matters arising from the above meeting.
 - j. OPERATIONS: Dated 7th September 2021 to be presented by the Chairman or a member of the Committee: i) approve for accuracy. ii) adopt as policy.
 - k. Matters arising from the above meeting.

16. TO CONSIDER THE FOLLOWING POLICIES:

- a. Induction Checklist (Revised)

17. TO RECEIVE REPORT ON OPTIONS FOR PLATINUM JUBILEE CELEBRATIONS:

18. TO RECEIVE NEIGHBOURHOOD PLAN UPDATE: Cllr. Sedgewick to speak.

19. MATTERS OF URGENCY: To consider matters not detailed on the agenda but agreed by the Presiding Chairman as being matters of urgency.

20. CORRESPONDENCE:

- a. D.C.C. – Road Closure orders, various
- b. Various re COVID.

If appropriate, a Councillor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. QUOTES: Among which:

- a. CCTV consultant quote.

Yours sincerely,

TOWN CLERK