

AXMINSTER TOWN COUNCIL

The Guildhall,
Axminster,
Devon.

17th March 2016

Dear Councillor,

A Meeting of the Buildings and Finance Sub-committee will be held in the Guildhall at 1.00 p.m. on
WEDNESDAY, 27TH April 2016

1. APOLOGIES

2. PUBLIC FORUM

3. MINUTES: The Minutes of the meeting held on 22nd March 2016 having been approved and adopted by the Town Council, to be signed.

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING.

5. TO CONSIDER PROGRESS WITH PROGRAMME OF BUILDING AND OTHER WORKS:

- a) Old Courthouse
- b) Guildhall
- c) Cemetery
- d) Allotments
- e) Amenities
- f) Pippins

6. TO DISCUSS FINANCIAL REPORTING

7. MATTERS OF URGENCY

8. FINANCIAL REGULATIONS AND POLICIES

9 TO CONSIDER SECTION 1 OF AUDIT FORM.

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9. TO CONSIDER STAFFING ISSUE

10. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE OLD COURTHOUSE

11. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE CEMETERY

12.. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE GUILDHALL

13. TO CONSIDER ANY QUOTATIONS RECEIVED FOR RELATING TO WORKS AT PIPPINS

14. TO CONSIDER PROPOSAL FROM POTENTIAL TENANT OF TOWN COUNCIL PREMISES.

15. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS FOR THE AMENITIES COMMITTEE REMIT

Yours sincerely,



Town Clerk