

AXMINSTER TOWN COUNCIL

The Guildhall,  
Axminster,  
Devon.

2<sup>nd</sup> November 2015

Dear Councillor,

A Meeting of the Buildings and Finance Sub-committee will be held in the Guildhall at 4.00 p.m. on Friday, 6<sup>th</sup> November 2015

1. APOLOGIES

2. PUBLIC FORUM

3. MINUTES: The Minutes of the meeting held on 28<sup>th</sup> September 2015 having been approved and adopted by the Town Council, to be signed.

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING.

5. TO CONSIDER PROGRESS WITH PROGRAMME OF BUILDING AND OTHER WORKS:

- a) Old Courthouse
- b) Guildhall
- c) Cemetery
- d) Allotments
- e) Amenities
- f) Pippins

6. TO CONSIDER FUTURE USE FOR MUSEUM AREA AT OLD COURTHOUSE

7. MATTERS OF URGENCY

8. TO CONSIDER FINANCIAL REGULATIONS.

9. PRECEPT PRELIMINARIES

Deputy Mayor to propose that under the provisions of the Public Bodies (Admission to Meetings ) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS FOR THE AMENITIES COMMITTEE REMIT

11. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE OLD COURTHOUSE

12. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE CEMETERY

13.. TO CONSIDER ANY QUOTATIONS RECEIVED RELATING TO WORKS AT THE GUILDHALL

14. TO CONSIDER ANY QUOTATIONS RECEIVED FOR RELATING TO WORKS AT PIPPINS

15. TO CONSIDER PROPOSAL FROM POTENTIAL TENANT OF TOWN COUNCIL PREMISES.

16. TO CONSIDER QUOTATIONS FOR WEBSITES

Yours sincerely,

*Heary Kirkcaldie*

Town Clerk