

AXMINSTER TOWN COUNCIL

The Guildhall,  
West Street,  
Axminster.

27 May 2015

Dear Councillor,

A meeting of Old Courthouse Committee has been arranged to take place at the Guildhall on Monday, 1<sup>st</sup> June 2015 at 3.30 p.m. to consider the following:

1. APOLOGIES:

2. MINUTES : the minutes of the meeting of the Old Courthouse Committee held on 26<sup>th</sup> January 2015 to be signed.

3. PUBLIC FORUM

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING :

5. GARDEN MATTERS

- a) Programme of Works
- b) Ivy.

6. MUSEUM AREA.

7. MAINTENANCE MATTERS

- a) Roof.
- b) Other Exterior works including decoration and gates and bin area.
- c) Senior Citizens
- d) Arts Cafe
- e) Tourist Information Office
- f) Museum
- g) Devon County Council Office

8. FIRE RISK ASSESSMENT.

Yours sincerely,

TOWN CLERK