

AXMINSTER TOWN COUNCIL

The Guildhall,  
West Street,  
Axminster.

18 May 2016

Dear Councillor,

A meeting of Old Courthouse Committee has been arranged to take place at the Guildhall on Monday, 23<sup>rd</sup> May 2016 at 5.00 p.m. to consider the following:

1. APOLOGIES:
2. MINUTES: the minutes of the meeting of the Old Courthouse Committee held on 22<sup>nd</sup> February 2016 to be signed.
3. PUBLIC FORUM:
4. MATTERS ARISING FROM MINUTES OF 22<sup>ND</sup> FEBRUARY 2016:
5. GARDEN MATTERS:
  - a) Ivy
  - b) Programme of Works
6. MAINTENANCE MATTERS:
  - a) Roof.
  - b) Other exterior works
  - c) Senior Citizens' Centre
  - d) Arts Cafe
  - e) Tourist Information Centre
  - f) Devon County Council Office
  - g) Former Museum Area.
7. FIRE RISK ASSESSMENT

If appropriate, Deputy Chairman to propose that under the provisions of the Public Bodies (Admission to Meetings ) Act 1960, (as amended by the Local Government Act 1972 the public, (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

8. TO CONSIDER FURTHER PROPOSALS FOR FUTURE USE OF MUSEUM AREA

Yours sincerely,



TOWN CLERK