

TO ALL ELECTORS OF AXMINSTER

YOU ARE INVITED TO ATTEND AND PARTICIPATE IN

**AXMINSTER ANNUAL PARISH MEETING**

AT THE GUILDHALL, AXMINSTER  
ON MONDAY 4<sup>th</sup> APRIL 2022 AT 7 P.M.

MEETING TO BE CHAIRED BY COUNCILLOR JILL FARROW  
\*Chair of the Parish (Town) Council\*

*The Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them and local government electors (registered to vote in the area for which it is held) may speak and vote accordingly.*

The following matters have been placed on the agenda:

1. **Opening of meeting; Introduction and welcome:** Town Mayor, Councillor Jill Farrow
2. **To consider apologies received:**
3. **Minutes:** The minutes of the Annual Parish Meeting held on 24<sup>th</sup> May 2021 to be considered and, if thought fit, approved and signed.
4. *Any matters arising from above minutes:*
5. **Town Mayor's 2021-22 report:** Cllr. Farrow to present.
6. **To receive the following annual reports from Committee Chairs:**  
  
Employment Committee - Cllr. Andrea Sedgewick to present.  
Operations Committee \* - Cllr. Jeremy Walden to present.  
Planning Committee - Cllr. Sara Leat to present.  
Strategy & Finance Committee – Cllr. Jill Farrow to present.  
  
\* Includes Health and Safety sub-committee.
7. **Neighbourhood Plan Steering Group report:** Cllr. Andrea Sedgewick to present.
8. **To receive reports from District and County Councillors:**
9. **To receive report from Chair of the Guildhall Management Committee:**
10. **Parish Footpaths/P3:** Report from Hon. Footpath Warden.
11. **To receive presentations from Community groups and organisations:**  
*Please see supplementary agenda published for attendees/speakers.*

Signed *Paul Hayward*

LOCUM TOWN CLERK 24 March 2022

12. **Open Public Forum:** Matters may be raised at the meeting or, if preferred, notified to the Town Clerk at the Guildhall beforehand.
13. **To consider any parish polls as requested by those present.**
14. **Closing statement by Town Mayor.**
15. **With no further business to attend to, the meeting will be closed by Chair of the Council.**

**This meeting will be broadcast via Zoom Webinar and also livestreamed via Facebook to enable residents to watch from their own homes, both during and after the event.**

**ZOOM WEBINAR ACCESS CODE                               829 0183 3242**

**ZOOM PASSCODE   967432**

*Only those in "physical" attendance at the meeting will be permitted to vote if such a vote is demanded on a motion put to the meeting. Those watching the meeting online would be able to view the proceedings but not participate in any physical voting.*