

Axminster Town Council

Office Hours
Monday, Wednesday, Thursday
10am – 12 noon

Mayor: Cllr Jill Farrow
Town Clerk: Paul Hayward

www.axminstertowncouncil.gov.uk



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Axminster Town Council:

Minutes of the meeting of the Guildhall Sub-Committee -
(held at the Bradshaw Room, Axminster Heritage Centre)

MINUTES APPROVED;

Held in person on Thursday 7th December 2023. Meeting opened at 7.00 p.m.

Present: Cllrs. Bruce (DB), Leat (SL) and Walden (JW).

(Meeting was declared as quorate).

Town Clerk, Paul Hayward (PH).

No members of the public in attendance.

*Clerk welcomed all in attendance and ran through meeting procedure and protocol.
Clerk highlighted the building fire precautions and alerted those present to the fire exits.*

Public Forum session.

No public representations.

No members of the Sub-Committee wished to speak in public forum.

As such, Clerk closed the Public Forum session at 7.01pm

In the absence of the Chair, Cllr. Willey, and a Vice-Chair (role not yet filled), the Clerk asked members present to nominate a Chair for the meeting.

After discussion, those present felt uncomfortable with the meeting continuing with only 3 of the 9 members present. As such, no member put themselves forward to act as the Chair for the duration of the meeting and, as such, the Clerk had no alternative but to adjourn the meeting (Axminster Town Council Standing Orders 1:19)

With no further business to attend to, the Proper Officer closed the meeting at 7.05pm; meeting to be re-scheduled for the earliest opportunity to consider the business held over.

Signed Date: 7th December 2023

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